

Friends of the Galway Public Library Board
April 21, 2015,

PRESENT:

Sharyn Kalinkewicz Linda Jackowski
Amanda Ferraro Kristen Anuszewski
Bill Bateman

ABSENT:

Ardeth Deay, Jon Prasek, Laura Sakala

Chairperson Ferraro called the meeting to order.

SECRETARY'S REPORT: The minutes from the February meeting were sent via e-mail. They were accepted as received.

TREASURER'S REPORT: A copy of the Treasurer's report is filed. The report was accepted as presented.

In light of the request from the Steering Committee to complete hard copies of the pledges for the Capital campaign, Sharyn asked if the Board should complete a pledge from which reflects the pledge that was made by the Friends last summer. It was agreed to pledge \$3000 per year for three years (total \$9000) and that this pledge money would be withdrawn from the Capital One 360 account #xxxxx5433. This pledge will begin to be paid out upon approval of the bond referendum vote to be held in September.

Additionally, Sharyn suggested that a memorial gift be given in Ann David's name. A motion was made by Amanda and seconded by Kristen to pledge \$100 per year for 3 years (total \$300.00). This pledge money will be withdrawn from the checking account pending voter approval of the bond referendum.

Sharyn sorted membership records to determine the last year of membership for those included in the database. Bill will develop a postcard to send to those who have not renewed. The postcard will have a picture of the new library design and indicate, "We miss You".

LIBRARY LIASON: Bill reported

Michol said community reaction to her work is good.

Open mic was less well attended.

After school tech is going well (one meeting so far).

The schedule for prepping for budget vote is proceeding well.

Grounds & Maintenance – Ed Pike

With warm weather – put in insulation in attic / replace dusk to dawn light in front.

Volunteers will do a sweep to pick up the grounds and building.

No Treasurer's report

Fred – new site usage committee to be formed to walk the property and report on status. Ed to head this up.

Barb – Library Development

Arlene sent out detailed report. Barb to report only on a few. May 13, 7:00 town hall – solicitor training.

Aug 23 2015 – Family event at new property. Coordinating Laura S and ? someone else.

Brochure w/students at Shenendehowa HS. Finalist selected. Design being tweaked. To be used after bond ref. Intermediary brochure to be used between now and then.

Bonding thru school, bldg ownership – no progress

Lead Agency – We are attempting to get this. Deadline for objections is 24Apr15. But Saratoga Co Planning Committee sent letter to Michol saying that the village was taking the lead. Bill (mayor) has had no contact w/county. So the letter is erroneous. Jamie O’Neil, planner, spoke with Fred, and said, whoops. New letter to Fred saying we are lead.

If no objections, we will be official. Next steps include environmental impact, etc.

Bonding treasurer – Mary Lynn shared that another local organization researched this. Based on more than one person signing checks, and we’re a small organization, then it’s not critical or required to bond the treasurer. This info came from 3 insurance companies.

Outreach for books – Mary Lynn awaits information still from Office for Aging.

Dockstader Property – Our attorney, John, says the sale is going forward. Closing expected by this Friday, 17Apr15. Ed took out things the board wanted, and put in smoke and carbon monoxide detectors.

Bill presented his research for a donor management solution.

Expanded Volunteer and Staff Reception

June 13, 2015 (this date of 13June is now verified by two sources [22Apr15]). It will be held in the library, as usual. There’s detail about this in one of the documents Michol sent out.

Dates for New Library Posters at Bank – Early or mid July to Aug 23 event on the property..

Library Report – preview shown. Fred questioned some of the graphs.

Michol previewed the Library Newsletter. To be sent out at least 10 days before the vote (on 2Jun15)

Proposed change to summer hours. To best use personnel. To open earlier W, Th, F. Lib has staff paid for by Summer Youth Program, so no additional cost to library. Open at 10 every day as a result. Passed.

Summer reading program presented and discussed. Interactive game where they work logged in and work with a robot and they need to put in summer reading hours to get more ability. Prizes will be books, Kindle,, etc. (Sidebar about advertising more that the lib has 2 kindles to loan out, etc...) Among other parts of the summer reading program, Michol created a board game based on the community. More summer reading program parts are in the newsletter.

OLD BUSINESS:

In Jon's absence there is no information on the request for bin donation from Target.

Recovery Room Fundraiser

Kristen has drafted a flyer to send home with elementary school students. She will contact Barb Agresta to determine the number of flyers to print and include a coupon for families to use on April 30. She will get them printed and ready for distribution to students by April 27. A table will be set up at the entrance and a 50-50 raffle will be offered as well as information and tickets (if the Recovery Sports Bar and Grill allows it) about the June 9 Wine Tasting. The table will be manned as follows:

5-6-Kristen

6-7 Bill

7-8 Linda

8-9 Amanda

Amanda has sent Liz Vandenburg Sharyn's contact information for purposes of starting the audit.

Wine Tasting

Bill will have the tickets and posters complete for use at the Recovery Sports Bar and Grill fundraiser. He will also solicit via an email blast donations for the silent auction. Barb McKean will spearhead this part of the event.

Software for the Capital Campaign

Bill has researched and read reviews on a number of possibilities for this purchase. The Board of Trustees of GPL has authorized the purchase of DonorPerfect based on his recommendation. He will configure the program, train users and administer the program.

The cost to be paid by the library is \$95 installation fee and \$88 per month thereafter.

NEW BUSINESS

To date, a new member for the Friends Board has not been found.

Amanda has received a lengthy request for items to be used from now until August from the library director. They are as follows:

- money for refreshments for the "Read In" program
- summer reading program prizes
- photography contest prizes
- equipment for the tinker Tuesday and Thursday
- monetary support for the Movies in the Park

Discussion regarding these requests was held. Bill made a motion to allocate \$500 to the GPL to be used for prizes and programs being held during the months of April through August 2015. Additionally, data will be requested from the library director regarding program attendance and information on how the funds were used. Linn seconded the motion that was carried.

Respectfully submitted,

Sharyn L. Kalinkewicz
Secretary pro tem