

Galway Public Library, Board Workshop Meeting
Wednesday, May 1, 2019

Attendees: Arlene Rhodes, Fred Baily, Santina Florio, Mary Lynn Kopper, Jane Behrens, Jim Hodsoll, Cate LaBarre, and Library Director Deb Flint.

Meeting called to order by Arlene Rhodes at 6:31 pm

Public Comment

Ad Hoc Committees

New Building
Fund Development

Financials

Motion by Jane Behrens, second by Jim Hodsoll, to approve expenditures listed in registers below:

BSNB Operating Grant - 4/1/19 - 4/29/19

BSNB General Checking - 4/20/19 - 5/3/2019

Vote: Yes 7, No 0 - Motion carried.

Motion by Jane Behrens, second by Fred Baily, to approve expenditures listed in register below:

New Library Checking - 4/29/19 - 4/29/19

Vote: Yes 7, No 0 - Motion carried.

Approval of New Library Payments

It was moved by Fred Baily, seconded by Jim Hodsoll, that the new-building construction obligations listed below be approved for payment, that the library bookkeeper be instructed to draw the necessary checks, and that the listed amounts be transferred from the noted accounts to the New Library BSNB checking account, to cover.

Vote: Yes 7, No 0 - Motion carried.

To be paid from GPL Bond Anticipation Note (BAN) Funding Only:

- Contract No 1 – General Construction, Hoosick Valley Contractors, Inc.
Application for Payment Dated 4/26/2019 , in the amount of \$ 242,190.46

- Contract No 2 – Plumbing, Burniche Piping Inc.
Application for Payment Dated __, in the amount of \$ __

- Contract No 3 – Mechanical, Collins Mechanical LLC
Application for Payment Dated 4/30/2019 , in the amount of \$ 7,062.30

- Contract No 4 – Electrical, Current Electrical Systems, Inc.
Application for Payment Dated 4/30/2019 , in the amount of \$ 29,155.50

- Freemann Project Management (Clerk-of-the-Works services)
Invoice Dated 4/16/2019 , in the amount of \$ 10,000.00

- Dente (Special Inspections)
Invoice Dated __, in the amount of \$ __

- Butler Rowland Mays (BRMA, Architectural Services)
Invoice Dated 4/18/2019 , in the amount of \$ \$2,577.00

- Whiteman Osterman Hanna (Legal Services)
Invoice Dated __, in the amount of \$ __

- Other: National Grid Electrical Service for New Building
Invoice on-line /2019 , in the amount of \$ \$869.10

- Other: Flooring Environment – Flooring Materials (only)
Invoice Dated 4/17/2019 , in the amount of \$ 20,313.07

- Other:
Invoice Dated __, in the amount of \$ __

Total to be paid from BAN funding \$ 312,167.43 **Transfer to N-L Checking \$** 312,167.43

Total Paid For Billing Cycle \$ 312,167.43 **Total Transfer** \$ 312,167.43

Unfinished Business

Sale Listing of Current Building

Silver Award Bench Approval

Motion by Jane Behrens, second by Fred Baily, to approve the bench project for the Girl Scout Silver Award at the new library building.

Vote: Yes 7, No 0 - Motion carried.

Dedication/Dockstader Plaques

Donor Wall Options

New Business

Lawyer for Sale of Library

Doyle Fire Monitoring Contract Approval

Motion by Jane Behrens, second by Fred Baily, to instruct Arlene Rhodes as President to sign the agreement with Doyle Security for a three-year contract for fire monitoring.

Vote: Yes 7, No 0 - Motion carried.

Change Order 4-003

Motion by Fred Baily, second by Mary Lynn Kopper, to instruct Arlene Rhodes as President to sign Change Order 4-003 for Current Electric, to cover the cost of labor and materials for the installation of 2 conduits from the ATS to generator.

Vote: Yes 7, No 0 - Motion carried.

Survey Approval

Director Personal Day June 1

Motion by Jane Behrens, second by Cate LaBarre, to approve the requested vacation day for the library director.

Vote: Yes 7, No 0 - Motion carried.

Contractor Response

Motion by Fred Baily, second by Jim Hodsoll, that thanks be extended to Freemann Project Management for services provided over the past year, and that the contract between Freemann Project Management and Galway Public Library not be extended past the terms of the contract.

Vote: Yes 7, No 0 - Motion carried.

Public Comment

Motion by Jim Hodsoll, second by Fred Baily, to adjourn meeting at 8:18 p.m.
Vote: Yes 7, No 0 - Motion carried.

Respectfully submitted,
Santina Florio, Secretary