

Galway Public Library, Library Board Meeting
Wednesday, June 19, 2019

Attendees: Arlene Rhodes, Fred Baily, Santina Florio, Mary Lynn Kopper, Jane Behrens, Jim Hodsoll, Bridget Torres and Library Director Deb Flint. Guest: Cate La Barre, Trustee Elect.

Meeting called to order by Arlene Rhodes at 6:33 p.m.

Public Comment

Oaths of Office

Oaths of One-Year Terms Effective June 12, 2019, were administered by Board President Arlene Rhodes to Bridget Torres and Jim Hodsoll.

Minutes of Prior Meetings:

5/15/19 - Motion by Jim Hodsoll, second by Mary Lynn Kopper.

6/5/19 - Motion by Jim Hodsoll, second by Fred Baily.

Vote: Yes 6, Abstention 1 - Motion carried.

Treasurer's Report

Motion by Jane Behrens, second by Jim Hodsoll, to approve expenditures listed in the registers below:

BSNB General Checking - 6/4/19 - 6/14/19

BSNB General Checking - 6/17/19 - 6/17/19

Receipts Log - 5/15/19 - 6/10/19

Vote: Yes 7, No 0 - Motion carried.

Director's Report

Motion by Jim Hodsoll, second by Jane Behrens, to accept the donation of the Hubble materials, and a flat file to store the materials, as a gift from Bill Hathaway.

Vote: Yes 7, No 0 - Motion carried.

Correspondence

Standing Committees

Buildings and Grounds

Finance

Personnel

Long-Range Plan

Public Relations

Ad Hoc Committees

New Building
Fund Development
Grant Committee

Unfinished Business

AV Order

Motion by Jane Behrens, second by Bridget Torres, to order AV equipment for the new library building.

Yes 7, No 0 - Motion carried.

Dedication Plaque

Motion by Jane Behrens, second by Jim Hodsoll, to accept the proposal for the dedication plaque in the amount of \$2860.00 and authorize the placement of the order.

Yes 6, Abstention 1- Motion carried.

New Business

Compensation Letter from BRMA

Motion by Fred Baily, second by Jim Hodsoll, to authorize Arlene Rhodes, as President, to sign the contract for BRMA for a total of \$18,900.

The remaining contract administration services are summarized as follows:

BRMA will continue to bill against the \$2,550.00 remaining in the base contract between this date and the opening of the library. In June 2019, BRMA will invoice \$16,900.00 for additional services completed to date. BRMA will invoice an amount of \$500 per month for a four month period (\$2,000.00 total) to cover costs associated with the 2019 Grant Application, implementation of the Generator Installation, and closing the project out with paperwork and warranties.

Yes 7, No 0 - Motion carried.

Accept Election Results

June 12, 2019 Galway Public Library Election Results:

A total of 73 votes were cast. 10 were absentee ballot votes.

Motion: Bridget Torres

Second: Jim Hodsoll

to accept the Proposition election results: Shall the budget for the Galway Public Library for the fiscal year 2019-2020 be approved and the amount of \$184,680 be raised for such purpose by taxes levied on all the taxable real property within the Galway Central School District?

YES VOTES: 66 NO VOTES: 7 **PASSED**

Voted aye to approve the motion: 7 Yes 0 No

Motion Passed: X Yes _____ No

Board Member Election: There were four vacancies on the Board of Trustees. Two vacancies were for five-year terms of office effective July 1, 2019 to June 30, 2024 due to Fred Baily's and Mary Lynn Kopper's terms of office on the Board expiring on June 30, 2019. The other two vacancies were for one-year terms due to the appointment of Jim Hodsoll to Donna Erickson's seat and the appointment of Cate La Barre to Kayla Dodd's seat, both terms of office ending June 30, 2020.

Motion: Jim Hodsoll

Second: Jane Behrens

to accept Board Member election results: Cate La Barre - 69 votes – ELECTED to 5-year term.

Fred Baily - 68 votes – ELECTED to 5-year term.

Jim Hodsoll - 68 votes – ELECTED to 1-year term.

Bridget Torres - 67 votes – ELECTED to 1-year term.

Write-In Candidates Votes: None

Voted aye to approve the motion: 7 Yes 0 No

Motion Passed: X Yes _____ No

Retirement CD Rollover

Builders Risk Insurance Policy Change/Signature

Motion by Fred Baily, second by Jane Behrens, to cancel the Selective Builder's Risk Policy effective 6/14/19, and direct Arlene Rhodes, as President, to sign the cancellation, and the Statement of Values for the Utica Package policy.
Yes 7, No 0 - Motion carried.

Appointment of Nominating Committee

Jane Behrens was appointed Chair, along with Fred Baily and Jim Hodsoll, as members of the Nominating Committee, charged with nominating Board members for the positions of President, Vice President and Secretary at the July 10, 2019 meeting.

Change Orders

Motion by Jim Hodsoll, second by Bridget Torres, to accept Change Order 4-005, to provide labor and materials for the installation of the septic system control box and control wiring for \$1500.00.
Yes 7, No 0 - Motion carried.

Motion by Jane Behrens, second by Jim Hodsoll, to accept Change Order 4-004, to provide labor and materials for 1-F3 fixture and 2-F3A fixtures in the Collection Area for \$6650.00.
Yes 7, No 0 - Motion carried.

Public Water Supply

Motion by Bridget Torres, second by Mary Lynn Kopper, that the Board will indicate to the architect that we need to be considered a public water supply, and to have the architect follow up with the Department of Health.
Yes 7, No 0 - Motion carried.

Hoosic Valley Contractors

Motion by Jim Hodsoll, second by Fred Baily, to approve request to release retainage in the amount of \$67,448.69 to Hoosic Valley Contractors.
Yes 7, No 0 - Motion carried.

Public Comment

Executive Session

Building Sale Offer

Motion by Jim Hodsoll, second by Fred Baily, to go into executive session at 8:35 p.m. for the purpose of discussing a sale offer for the current library building.

Yes 7, No 0 - Motion carried.

Motion by Jim Hodsoll, second by Mary Lynn Kopper, to return to regular session at 8:51 p.m.

Yes 7, No 0 - Motion carried.

Motion by Bridget Torres, second by Fred Baily, to authorize Arlene Rhodes, as President, to contact the realtor to make a counter offer for the sale of the current library building.

Yes 7, No 0 - Motion carried.

The Board would like to acknowledge Mary Lynn Kopper for her service to the Board, and thank her for her dedication to the Galway Public Library over many years.

The next Board Workshop meeting will be held on July 10 instead of July 3.

Motion by Jim Hodsoll, second by Mary Lynn Kopper, to adjourn the meeting at 8:54 p.m.

Vote: Yes 7, No 0 - Motion carried.

Respectfully submitted,
Santina Florio, Secretary