

Galway Public Library Board Workshop Meeting
Wednesday, August 7, 2019

Attendees: Arlene Rhodes, Fred Baily, Santina Florio, Jim Hodsoll, Cate La Barre, Bridget Torres and Library Director Deb Flint. Absent: Jane Behrens

Meeting called to order by Arlene Rhodes at 6:31 pm

Public Comment

Ad Hoc Committees

New Building

Fund Development

Financials

Motion by Jim Hodsoll, second by Cate La Barre, to approve expenditures listed in the registers below:

BSNB General Checking - 7/18/19 - 7/26/19 and 8/5/19 - 8/9/19

Operating Grant - 7/1/19 - 7/22/19 and 8/1/19 - 8/5/19

New Library Checking - 7/29/19 - 7/29/19 and 8/5/19 - 8/5/19

Vote: Yes 6, No 0 - Motion carried.

Approval of New Library Payments

It was moved by Fred Baily, seconded by Jim Hodsoll, that the new building construction obligations listed below be approved for payment, and that the library bookkeeper be instructed to draw the necessary checks from the noted accounts to the New Library BSNB checking account, to cover.

Vote: Yes 6, No 0 - Motion carried.

GPL New-Building Payment 14: July Work/August Payment FGB 8/6/2019

To be paid from GPL New Library Checking:

Contract No 1 – General Construction, Hoosick Valley Contractors, Inc.
Application for Payment Dated , in the amount of \$

Contract No 2 – Plumbing, Burniche Piping Inc.
Application for Payment Dated , in the amount of \$

Contract No 3 – Mechanical, Collins Mechanical LLC
Application for Payment Dated , in the amount of \$

Contract No 4 – Electrical, Current Electrical Systems, Inc.
Application for Payment Dated , in the amount of \$

Butler Rowland Mays (BRMA, Architectural Services)
Invoice Dated 7/18/2019 , in the amount of \$ 593.90

Whiteman Osterman Hanna (Legal Services)
Invoice Dated , in the amount of \$

Other: National Grid – Electrical Service for New Building
Invoice on-line 7/31/2019 , in the amount of \$ 503.54

Other: SALS – (2) Staff Computers
Invoice Dated 7/17/2019 , in the amount of \$ 1,443.44

Other: Tequipment Incorporated – Smart Board
Invoice Dated 6/14/2019 , in the amount of \$ 7,502.00

Other: Village Home and Garden – Garden Hoses and Nozzles
Invoice Dated 7/18/2019 , in the amount of \$ 205.94

Other: Grainger – (15) Office Step Stools
Invoice Dated 7/31/2019 , in the amount of \$ 962.25

Other: Rand Window Fashions, LLC – (20) Window Shades, Installed
Invoice Dated 7/18/2019 , in the amount of \$ 6,184.00

Other: Village Home and Garden – Hose Fittings; Batteries
Invoice Dated / /2019 , in the amount of \$ 29.95

Total to be paid from New Library Checking \$ \$17,425.02

Note: 1. Transferred 8/2/2019 NL Savings to NL Checking at Bookkeeper's request: \$7,502.00 and \$498.00 = \$8,000.00
2. No additional transfers planned during this billing cycle.

Unfinished Business

Investment of Retirement CD Money

Shed Purchase

Motion by Jim Hodsoll, second by Fred Baily, to purchase two 10x16 sheds, at the cost of \$4,498.00 each, from Bunk Barn Inc. for the new library.

Vote: Yes 6, No 0 - Motion carried.

Mow/Snow Plow Estimates

Motion by Bridget Torres, second by Fred Baily, to engage the services of Millington's Property Services for mowing and plowing, on a per time basis, at the new library.

Vote: Yes 6, No 0 - Motion carried.

Equipment Disposal

Motion by Cate La Barre, second by Bridget Torres, to accept the Director's recommendation for the disposal of outdated laptops and tablets.

Vote: Yes 6, No 0 - Motion carried.

Library Sign

A/V Equipment

Motion by Fred Baily, second by Jim Hodsoll, to accept the proposal by Sound Solutions for A/V Equipment installations in the new library.

Vote: Yes 6, No 0 - Motion carried.

New Business

Long Range Plan

DLD Grant

Motion by Fred Baily, second by Bridget Torres, to approve the submission of the application for a DLD Grant for the installation of the generator and associated system costs.

Vote: Yes 6, No 0 - Motion carried.

Additional File Cabinets

Motion by Jim Hodsoll, second by Cate La Barre, to accept the Director's recommendation for the purchase of 6 additional file cabinets, at the approximate cost of \$200.00 each, for the new library.

Vote: Yes 6, No 0 - Motion carried.

Director Personal and Vacation Days Request

Motion by Fred Baily, second by Cate La Barre, to approve the request by the Director for personal (7/17 & 7/27) and vacation (8/8 & 8/23-8/24) days.

Vote: Yes 6, No 0 - Motion carried.

Public Comment

Motion by Jim Hodsoll, second by Bridget Torres, to adjourn the meeting at 8:25 p.m.

Vote: Yes 6, No 0 - Motion carried.

Respectfully submitted,
Santina Florio, Secretary