

**Galway Public Library, Library Board Meeting**  
*Wednesday, November 20, 2019*

**Attendees:** Arlene Rhodes, Fred Baily, Santina Florio, Jane Behrens, Jim Hodsoll, Cate La Barre, Sue Wemple and Library Director Deb Flint.

*Meeting called to order by Arlene Rhodes at 6:34 p.m.*

**Public Comment**

**Minutes of Prior Meetings:**

10/16/19 - Motion by Jane Behrens, second by Cate La Barre

Vote: Yes 6, No 0, Abstain 1 - Motion carried.

10/30/19 - Motion by Jim Hodsoll, second by Jane Behrens

Vote: Yes 6, No 0, Abstain 1 - Motion carried.

**Treasurer's Report**

Motion by Fred Baily, second by Jane Behrens, to approve expenditures listed in the registers below:

Petty Cash: 8/1/19 - 8/31/19 and 10/1/19 - 10/31/19

Receipts Log: 10/15/19 - 11/8/19

Operating Grant: 9/20/19 - 10/24/19 and 11/1/19 - 11/18/19

BSNB General Checking: 10/19/19 - 10/24/19 and 10/24/19 - 11/1/19 and 10/28/19 - 11/4/19 and 11/5/19 - 11/18/19

New Library Checking: 10/9/19 - 10/24/19 and 11/1/19 - 11/4/19 and 11/7/19 - 11/18/19

Vote: Yes 7, No 0 - Motion carried.

Motion by Fred Baily, second by Jim Hodsoll, to pay \$582.00 to Doyle Security.

Vote: Yes 7, No 0 - Motion carried.

**Director's Report**

The Oath of Office was administered to Sue Wemple by Director Deb Flint on Nov. 2, 2019. Oath sent to County for filing.

**Correspondence**

**Standing Committees**

Buildings and Grounds

Finance

Personnel  
Long-Range Plan  
Public Relations

### Ad Hoc Committees

New Building

### Unfinished Business

Sale of Old Building

#### Disposal Policy

Motion by Jane Behrens, second by Jim Hodsoll, to approve the Policy for the Disposal of Surplus Books, Furniture, Equipment and Fixtures.

Vote: Yes 7, No 0 - Motion carried.

#### Disposal of Surplus Items

Motion by Fred Baily, second by Sue Wemple, to follow the recommendation of the Library Director to dispose of old electronic equipment.

Vote: Yes 7, No 0 - Motion carried.

Motion by Cate La Barre, second by Jane Behrens, to dispose of items at the old library by offering them to the following, in order: SALS libraries; non-profit organizations in the Galway School District; other area non-profit organizations, such as The Salvation Army. Any remaining items will be recycled.

Vote: Yes 7, No 0 - Motion carried.

#### Long Range Plan Discussion

##### Use of Salt on Driveway

Motion by Cate La Barre, second by Jane Behrens, to approve the use of calcium chloride on sidewalks, and 80/20 sand/sodium chloride mix on drive and parking lot.

Vote: Yes 7, No 0 - Motion carried.

##### Donations Policy

Motion by Jane Behrens, second by Cate La Barre, to table topic until December meeting.

Vote: Yes 7, No 0 - Motion carried.

##### Tax Levy Receipt Date

Motion by Jane Behrens, second by Jim Hodsoll, to table topic until January 2020 meeting.

Vote: Yes 7, No 0 - Motion carried.

## New Business

### Common Energy Solar Program Discussion

Motion by Jim Hodsoll, second by Sue Wemple, to table topic until December meeting.

Vote: Yes 7, No 0 - Motion carried.

### Finance Committee Recommendations for Capital One Bank Accounts

Motion by Sue Wemple, second by Cate La Barre, to table topic until December meeting.

Vote: Yes 7, No 0 - Motion carried.

Motion by Jim Hodsoll, second by Fred Baily, to destroy the checks associated with new Money Market Account.

Vote: Yes 7, No 0 - Motion carried.

### Consideration of Town Board Paintings

Motion by Fred Baily, second by Jim Hodsoll, to accept the donation of the Barbara Coopersmith painting.

Vote: Yes 7, No 0 - Motion carried.

Motion by Cate La Barre, second by Fred Baily, to accept the Willi Wendl 3 painting.

Vote: Yes 6, No 1 - Motion carried.

### Minimum Wage Proposal

Motion by Jane Behrens, second by Jim Hodsoll, to accept the Library Director's proposal to increase wages because of minimum wage increase set to take effect 12/31/19.

Vote: Yes 7, No 0 - Motion carried.

### Holiday Schedule Proposal for 2020

Motion by Jim Hodsoll, second by Jane Behrens, to approve the Holiday Schedule Proposal for 2020.

Vote: Yes 7, No 0 - Motion carried.

### Director Vacation Days

Motion by Jane Behrens, second by Cate La Barre, to approve the request by the Library Director for the following vacation days: 11/27, 11/30, 12/2, 12/9, 12/17, 12/21.

Vote: Yes 7, No 0 - Motion carried.

### Appointment of Building and Grounds Committee Chairperson

Motion by Fred Baily, second by Jim Hodsoll, to approve the appointment of Sue Wemple as chair of the Building and Grounds Committee.

Vote: Yes 7, No 0 - Motion carried.

Motion by Fred Baily, second by Jim Hodsoll, to authorize Arlene Rhodes, as President, to sign the 11/18/19 contract with Culligan Water for a water treatment system consisting of filtration, softening and disinfection by UV light, at a cost of \$5250.00.

Vote: Yes 7, No 0 - Motion carried.

### **Public Comment**

Motion by Jim Hodsoll, second by Jane Behrens, to adjourn the meeting at 9:26 p.m.

Vote: Yes 7, No 0 - Motion carried.

Respectfully submitted,  
Santina Florio, Secretary