

Galway Public Library, Library Board Meeting
Wednesday, December 18, 2019

Attendees: Arlene Rhodes, Fred Baily, Santina Florio, Jane Behrens, Jim Hodsoll, Cate La Barre, Sue Wemple and Library Director Deb Flint.

Meeting called to order by Arlene Rhodes at 6:36 p.m.

Public Comment

Minutes of Prior Meetings:

11/20/19 - Motion by Jim Hodsoll, second by Fred Baily
Vote: Yes 7, No 0 - Motion carried.

Treasurer's Report

Motion by Jim Hodsoll, second by Jane Behrens, to approve expenditures listed in the registers below:

New Library Checking - 11/20/19 - 11/26/19

New Library Checking - 11/29/19 - 12/17/19

BSNB General Checking - 11/20/19 - 11/29/19

BSNB General Checking - 12/1/19 - 12/13/19

BSNB General Checking - 12/17/19 - 12/17/19

Operating Grant - 12/9/19 - 12/9/19

Receipts Log - 11/12/19 - 12/10/19

Petty Cash - 11/26/19

Vote: Yes 7, No 0 - Motion carried.

Motion by Fred Baily, second by Jim Hodsoll, to approve the new building construction obligations listed in the documents below.

Vote: Yes 7, No 0 - Motion carried.

GPL New-Building Payment Cycle 17: October Work/November Payment FGB 11/4/2019

Correction Cycle 16 September/October: Cate LaBarre Check 1165 Voided \$ (282.26) Deduct

Correction Cycle 16 September/October: Doyle Security Check 1166 Voided \$ (3,065.55) Deduct

To be paid from GPL New Library Checking:

Contract No 3 – Mechanical, Collins Mechanical LLC [1185]

Application for Payment (Final) Dated 10/30/2019 , in the amount of \$ 18,500.00

Butler Rowland Mays (BRMA, Architectural Services) [1178]

Invoice Dated 10/18/2019 , in the amount of \$ 560.90

Other: Cate LaBarre Reimbursement for Water Cooler Purchase [1168]

Invoice Dated 9/6/2019 , in the amount of \$ 282.26

Other: Debra Flint: reimbursement for miscellaneous Staples purchases [1169]

Invoice Dated 10/1/2019 , in the amount of \$ 619.82

Other: Palmieri Furniture [1172]

Invoice Dated 8/21/2019 , in the amount of \$ 144,946.73

Other: SALS: Member Library Material Purchase [1173]

Invoice Dated 9/16/2019 , in the amount of \$ 3,733.43

Other: Santina Florio: Reimbursement for Postage [1174]

Invoice Dated 8/24/2019 , in the amount of \$ 22.00

Other: TCM/Ballston Spa National Bank [1175]

Invoice Dated ? , in the amount of \$ 575.69

Other: Doyle Security Systems [1176]

Invoice Dated 9/28/2019 , in the amount of \$ 2,865.00

Other: Safeco Products [1177]

Invoice Dated ? , in the amount of \$ 2,320.11

Other: It Is Well Inspection Services [1179]

Invoice Dated 10/2/2019 , in the amount of \$ 320.00

Other: National Grid: Electricity Service [1180]

Invoice Dated 9/30/2019 , in the amount of \$ 469.28

Other: Amazon.Com [1182]

Invoice Dated Various , in the amount of \$ 660.99

Other: Sound Systems of Saratoga: 2nd Half [1183]

Invoice Dated 8/13/2019 , in the amount of \$ 19,925.18

Other: Bunk Barn: two sheds: 2nd half [1184]

Invoice Dated 10/28/2019 , in the amount of \$ 4,458.00

Other: Herman Miller Furniture [1186]

Invoice Dated 10/18/2019 , in the amount of \$ 14,606.63

Total to be Paid from New-Library Checking: \$214,866.02

Transferred October: \$150,000 + \$25,000 = \$175,000

Transfer November from NL "Savings" to NL Checking: \$35,000.00

GPL New-Building Payment Cycle 18: November Work/December Payment FGB 12/7/2019

To be paid from GPL New Library Checking:

Butler Rowland Mays (BRMA, Architectural Services) [1188]
Invoice Dated 11/12/2019, in the amount of \$ 36.54

Other: Amazon.com - Furniture [1187]
Invoice Dated 11/10/2019, in the amount of \$ 637.97

Other: Exempris LLC – Furniture [1189]
Invoice Dated 11/6/2019, in the amount of \$ 43.20

Other: It is Well Inspection Services [1190]
Invoice Dated 10/17/2019, in the amount of \$ 2,085.00

Other: Tech II Business Services [1191]
Invoice Dated 11/21/2019, in the amount of \$ 1930.31

Total Paid from New-Library Checking: \$4,733.02

Transferred November from Capital Savings to NL Checking: \$2,000.00 + \$2000.00 = \$4,000.00

Director's Report

Correspondence

Standing Committees

Buildings and Grounds

Finance

Personnel

Long-Range Plan

Public Relations

Ad Hoc Committees

New Building

Unfinished Business

Sale of Old Building

Long Range Plan Approval

Motion by Jane Behrens, second by Fred Baily, to accept the Long Range Plan for 2019 - 2024.

Vote: Yes 7, No 0 - Motion carried.

Art Donations Policy Approval

Motion by Fred Baily, second by Cate La Barre, to accept the Art Donation Policy with minor revision in the second sentence.

Vote: Yes 7, No 0 - Motion carried.

Common Energy

Motion by Jim Hodsoll, second by Jane Behrens, to delay any decision on solar energy options until we have gathered more information.

Vote: Yes 7, No 0 - Motion carried.

Capital One Accounts

Motion by Fred Baily, second by Jim Hodsoll, to leave Capital One Accounts open.

Vote: Yes 5, No 1, Abstain 1 - Motion carried.

New Business

Clerk Resignation

Motion by Sue Wemple, second by Jim Hodsoll, to accept with regret, Lois Hammond's resignation effective 12/15/19.

Vote: Yes 7, No 0 - Motion carried.

Painting Donation

Motion by Jane Behrens, second by Jim Hodsoll, to accept the donation of a Rosalie Eaton painting.

Vote: Yes 7, No 0 - Motion carried.

SALS Seed Challenge Grant Request & Budget

Motion by Jane Behrens, second by Sue Wemple, to approve filing the application with the budget for the SALS Challenge Grant.

Vote: Yes 7, No 0 - Motion carried.

Director's Vacation Request

Motion by Sue Wemple, second by Cate La Barre, to approve Director's request for a vacation day on Dec. 20, 2019, instead of previously approved date of Dec. 21, 2019.

Vote: Yes 7, No 0 - Motion carried.

Public Comment

Motion by Jim Hodsoll, second by Jane Behrens, to adjourn the meeting at 8:31 p.m.

Vote: Yes 7, No 0 - Motion carried.

Respectfully submitted,
Santina Florio, Secretary