

## Galway Public Library Board Meeting

5 July 2017

**Present:** Mary Lynn Kopper, Arlene Rhodes, Donna Erickson, Jane Behrens, Kayla Dodds, Fred Baily, and Director, Deb Flint.

**Absent:** Judy Knowlton

Meeting called to order at 6:34pm by Arlene Rhodes

**Oaths of Office:** Oaths were administered to Board members elected on June 14: Jane Behrens and Arlene Rhodes, whose terms are July 1, 2017, to June 30, 2022, and Kayla Dodds, whose term is June 14, 2017, to June 30, 2020.

**Election of Officers:** The Nominating Committee, composed of Mary Lynn Kopper, Judy Knowlton and Fred Baily, presented the following slate of officers for the July 2017 – June 2018 year.

Office of President: Arlene Rhodes

Office of VP: Fred Baily

Office of Secretary: Kayla Dodds

Motion by Fred Baily, second by Jane Behrens to have the Secretary cast one ballot for the slate of officers. The motion was passed. Yes 6 No 0

### **Ad Hoc Committees:**

#### **New Building**

**Hiring of Lawyer:** Motion by Mary Lynn Kopper to select Bob Schofield, partner in Whiteman, Osterman and Hanna LLC of Albany as GPL lawyer for new building project, seconded by Kayla Dodds. The motion was passed. Yes 6 No 0

Fred Baily will notify Bob Schofield. Arlene Rhodes will draft a termination letter for Attorney Ben Gailey, with thanks for past services.

**Fund Development:** Arlene Rhodes will call a meeting of those who served on the Fund Development Committee leading up to the referendum for the building project, which failed in September 2015.

### **Financials:**

Motion by Mary Lynn Kopper to approve the payment of bills listed on the check registers for 6/25-6/27, 6/30, and 7/01-7/03. Second by Donna Erickson. The motion was passed. Yes 6 No 0

### **Unfinished Business:**

#### **By-Laws Statement of Trustees:**

The current by-laws state “The Board shall consist of no fewer than five (5) nor more than eleven (11) member trustees elected by the voters of the Galway Central School District.”

Motion by Fred Baily, Second by Mary Lynn Kopper to revise the by-laws to state “The Board shall consist of seven (7) member trustees elected by the voters of the Galway Central School District.” The motion was passed. Yes 6 No 0

**Chamber of Commerce Membership Renewal:**

Motion to continue membership in Chamber of Commerce by Donna Erickson, second by Mary Lynn Kopper. Motion carried. Yes 6 No 0

**New Business:**

**Review of Donation Procedures and Confidentiality:** Jane Behrens and Kayla Dodds signed the confidentiality statement for fund development.

**Ethics Statement:** Each Board member present signed the ethics statement.

**Annual Designations:** Motion to approve the following designations by Mary Lynn Kopper, Second by Fred Baily. Motion carried. Yes 6 No 0

Newspaper of Record – Daily Gazette

Repository of Library Funds: Capital One and Ballston Spa National Bank

Signatories of Ballston Spa National Bank: Arlene Rhodes, Judith Knowlton, Mary Lynn Kopper, Fred Baily.

Persons Designated to make Capital One transfers: Jim Hodsoll, Paul Ashman, Fred Baily

**Celebration Party in August at new Property:** A Storyfest has been suggested for late August. Board in favor of Deb starting to make arrangements.

**Grass Mowing at New Property:** Brush-hogging should be done now and mowing just before the party. Pat Flinton has volunteered to do it.

**Bullet Aid from the State Legislature:** SALS Director, Sara Dallas has reported that the Galway library will receive a total of \$17,000 through the efforts of Assemblywoman Mary Beth Walsh and Senator Jim Tedisco.

**Adjournment:**

Motion to adjourn at 7:48 pm by Jane Behrens, second by Donna Erickson. Motion carried. Yes 6 No 0

Kayla Dodds, Secretary, Board of Trustees