

Galway Public Library Workshop Meeting

Minutes of Thursday, March 2, 2017

Present: Arlene Rhodes, Fred Baily, Donna Erickson, Phyllis Keeler, Judy Knowlton, Mary Lynn Kopper, Director Debra Flint.

Meeting called to order at 6:37 pm by President Rhodes

No Public Comment.

Ad-Hoc Committees:

- New Building: Fred announced that our representative with Architects, Heather Hasselbacher, will be leaving the firm at the end of this week for a new position. She will leave copies we need of floor plan, façade and marked layout at BRM to be picked up. Herb Kopper will mat them for our use at the community meetings.
- Judy is working to schedule presentations to all community organizations. Arlene will attend meeting at the West Charlton firehouse on Tuesday, and she will speak on Libraries in Galway, 1808 – 2017, at the meeting of the Galway Preservation Society, Monday the 6th of March.
- Discussion followed on materials that should be available for those meetings – and how to present them. Depends somewhat on the bond and budget dates that are given us when committee meets with Shannon Shine, School Superintendent, and his staff next week.

Finances:

- Fred and Arlene had questioned the two payments to BRM –but after discussion, discovered that one invoice was not listed on the check registry – it has been corrected.
- Phyllis made motion to approve the bills listed on the check register for 2-20 to 2-24, 2nd by Judy. Approved 6 - Opposed – 0 : CARRIED
- Fred made motion to approve the payment of bills listed on the check register for Feb. 27 - Donna 2nd. Approved: 6, Opposed,0. CARRIED.
- Butler, Rowland and Mays bill of 16 Feb., invoice #7, for \$444.45 was moved for approval by Mary Lynn, 2nd by Fred. Approved: 6, Opposed, 0. CARRIED.

Unfinished Business:

- Arlene read a letter of resignation from Paul Ashman, who explained that he will continue to work on Finance Committee and is sorry he found that he didn't have enough time to handle Board Responsibilities. It was accepted with regret when moved by Fred, and 2nd by Phyllis. Approved: 6, Opposed: 0. CARRIED. Mary Lynn will write a note to him from Board.
- Director Flint announced that Nadine Walker has resigned her position as library clerk effective, March 8, to accept a full-time position elsewhere.
- Arlene suggested that we ask the library's auditors about the need for bonding the treasurer or other staff. Deb will contact Dave Johnson and invite him to a meeting to review last year's audit.
- Arlene reminded us that we must do the Director's evaluation in April.
- Mary Lynn and Judy will bring list of suggested members for Long Range Plan Volunteer Committee to next meeting for approval.

Director noted that Lions Club has recently given library a check for Large Print books. We will thank them.

Judy Knowlton made motion to adjourn. Phyllis 2nd. Approved: 6, Opposed: 0. CARRIED. Meeting adjourned at 8 p.m.

Mary Lynn Kopper
Secretary