

GALWAY PUBLIC LIBRARY

MEETING OF THE BOARD OF TRUSTEES

Thursday, May 18, 2017

Meeting called to order at 6:30 p.m. by President Arlene Rhodes

Present: Arlene Rhodes, Donna Erickson, Phyllis Keeler, Judith Knowlton, Mary Lynn Kopper, Director Debra Flint. Absent: Fred Baily

Public Comment: None

Minutes of Prior Meetings:

Meeting of April 20: Phyllis made the motion that minutes be approved, Judy seconded it. CARRIED. 5 in favor, 0 opposed.

Meeting of May 5th: Judy made motion to approve minutes; Donna seconded. CARRIED. 5 in favor, 0 opposed.

Treasurers Report:

Judy made a motion, second by Donna to approve the payment of bills on the General Fund Checking registers for May 8 and May 15-19 and the New Library Checking for April 1 – May 8. Also to approve the Petty Checking Log of April 1 – May 8, the Petty Cash Log of April 1 – May 8, and the Receipts Log of May 13. 5 approved, 0 opposed. CARRIED.

Director's Report: Filed with the Minutes.

Friends of Library Report: No Report.

NO CORRESPONDENCE

Standing Committees:

- Buildings and Grounds: 6th Graders will work with Garden Club representative. Bill, Donna and Director are coming in to work also. Will be asked to do the back and side yard raking and bagging.
- Finance and Claims: No Report.
- Personnel: Evaluation with Director completed.
- Long Range Plan: Calls being made to possible participants in program.
- Public Relations: Committee working on newsletter, etc. toward referendum.

Ad Hoc Committees:

New Building. No Report

Unfinished Business:

- Community presentations: Arlene will do the last presentation to the Senior Citizens on June 1.
- Election Lawn Signs: Board declined the offer of the Friends to purchase lawn signs.
- Chamber of Commerce Renewal: Decision will be made at June 15 meeting.

New Business:

- Playful Clay Program: Motion by Mary Lynn and second by Phyllis to approve the SQ Committee's recommendation to fund the Playful Clay Program offered by Jim Best this summer. 5 approved, 0 opposed. CARRIED.
- 990 Tax Filing: Completed.
- Memorial Day: Friends will hold a book sale. Amy David is in charge of the parade float. Judy and Arlene will hand out new building brochures.
- Newsletter Mailing: Motion by Phyllis and 2nd by Judy to approve postage for mailing not to exceed \$600. CARRIED. 5 in favor, 0 opposed.
- NYS Disability Insurance: Director will look in past records and report back to the Board.

Motion made to adjourn by Judith Knowlton, 2nd by Phyllis Keeler. CARRIED. 5 in favor, 0 opposed. Meeting adjourned at 8:13.

Mary Lynn Kopper, Secretary

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