

Galway Public Library Board Meeting

18 October 2017

Present: Mary Lynn Kopper, Arlene Rhodes, Jane Behrens, Kayla Dodds, Fred Baily, Judy Knowlton, Donna Erickson Director: Deb Flint

Meeting called to order at 6:31 pm by Arlene Rhodes

Public Comment None

Minutes of Prior Meetings:

Motion by Judy Knowlton, seconded by Donna Erickson, to accept the minutes of the 9/20/17 GPL Board meeting. Yes 7 No 0 Carried.

Motion by Mary Lynn Kopper, seconded by Jane Behrens, to accept the minutes of the 10/4/17 GPL Board meeting. Yes 7 No 0 Carried.

Treasurer's Report

Budget vs Actual and Financial Reports

Approval of Bill Payments, Receipts Log, Petty Cash Log

Motion by Judy Knowlton, seconded by Jane Behrens, to approve the receipts log, petty cash log, and check register payments as listed below:

- BSNB General Fund Check Register for 10/17/2017 - 10/20/2017
- BSNB General Fund Check Register for 10/7/2017 - 10/9/2017
- Petty Cash, 9/01 - 9/30
- Receipts Log, 9/16- 10/14

Yes 7 No 0 Carried.

Director's Report Filed with minutes.

Correspondence None

Standing Committees

Buildings and Grounds No Report.

Finance Filed with minutes.

Personnel No Report.

Long-Range Plan, next meeting will be Monday 22 Oct

Public Relations, need more story tellers for Story Fest

Ad Hoc Committees

New Building

Motion by Fred Baily, seconded by Judy Knowlton, to direct the architect to proceed with Revised Plan C1, dated 10/17/2017.

Yes 7 No 0, Motion carried.

Fund Development

- Arlene will gather information requested by a potential donor.
- Board approves of Arlene asking the Lions Club that 1/3 of the funds from Rosie's Walk in September 2018 be given to the GPL.
- Book auction proposed.

Unfinished Business

Book Sale - Town Hall Nov. 17th 11-7 and 18th 9-2. Need people to set up and take down, and dispose of remaining books. Save plastic bags.

New Business

Appointment of Library Assistant

Motion by Fred Baily, seconded by Mary Lynn Kopper, to approve the appointment of Ruth Schaaf as Library Assistant in charge of youth programming, effective 10/18/2017, to work an average of 14 hours/week, at a rate of \$13/hour, subject to library's internal 90-day probationary review. She must be reachable on the Civil Service list to retain the position.

Vote: Yes 7 No 0 Motion carried.

Response to donation offer from the First Presbyterian Church of West Galway

Motion by Jane Behrens, seconded by Mary Lynn Kopper to accept the generous donation of \$5,000 from the First Presbyterian Church of West Galway to the new library building fund with assurances that the library collection will include all types of religious reference materials shelved in the children's, teen, and adult nonfiction sections of the new library.

Yes 7 No 0 Motion carried.

Public Comment None

Motion by Judy Knowlton, seconded by Jane Behrens, to adjourn.

Vote: Yes 7, No 0, Motion carried Meeting adjourned at 8:08 pm.

Respectfully submitted,

Kayla Dodds