

Galway Public Library
Workshop Meeting, August 4, 2016

Attendance: Arlene Rhodes, Donna Erickson, Judith Knowlton, Mary Lynn Kopper, Bill Bateman, Friends Liaison, Director Deb Flint. Absent: Fred Baily, Phyllis Keeler, Jim Hodsoll.

Meeting Called to Order: by President Rhodes at 6:33 pm

Sidewalk Work (Unfinished Business discussed first to allow Bill Bateman to leave early.)

Bill Bateman of the Library B & G Committee made his presentation on the Sidewalk Estimate Requests for which he has received proposals from three firms.

Motion by Judy Knowlton, 2nd by Donna to accept the proposal from JRS Cement Works at a cost not to exceed \$3,800.00 on the condition that they return the signed contract and will do the work in early September. 4 approved, 0 opposed, Motion CARRIED. Mr. Bateman will notify all three of the businesses that were reviewed that the decision has been made, and JRS Cement Works will be notified by the Director Flint who will send a letter of acceptance for their signature.

No Public Comment.

Ad-Hoc Committees:

New Building Site Work Using NYS Construction Aid Grant: Arlene and Jim went to meet with Architects and EDP representative Joseph Dannible who made some new suggestions that will require resolution prior to proceeding with site preparation. It is likely that resolution will require extra time added to process. Judy moved and Donna 2nd that further discussion on this and additional land surveying by Ferguson and Foss be tabled until Fred Baily, Chairman of our New Building Committee, returns from vacation. 4 approved, 0 opposed, CARRIED.

Financials

In Jim's absence, Arlene reported that she, Mary Lynn and Judy had reviewed the bills and check register. Judy moved, Donna 2nd, to approve the payment of bills listed on the Bank Accounts Registers of July 29 and August 1st. 4 approved, 0 opposed. Motion CARRIED.

Situation developed with bank in attempt by Director Flint to void one check, which must be requested by one of the Signatories, not by Director. Mary Lynn will contact bank and see that it is completed.

Unfinished Business:

Director Vacation Days

Motion by Donna and 2nd by Mary Lynn to approve Director's request to use vacation days on August 5 and August 10 to 15th. 4 approved, 0 opposed. Motion CARRIED.

Focus Groups: Director's report on the August 1 session was reviewed. Director will have more statistics available for next meeting and also copies of the previous new building floor plan. Working on plans for future contacts with groups.

New Business:

Sara Dallas, Director of SALS, Visit

Sara Dallas has offered to discuss Long Range Plan as prepared by SALS. October Board meeting might be a good option; Director Flint will make contact and arrange for date.

Story Quilt Application for Ndakinna

Motion by Judy and 2nd by Mary Lynn to approve the recommendation of the Story Quilt Committee to accept the application for funds for the StoryFest and to make a \$100 donation from the SQ funds to Ndakinna as compensation for Joe Bruchac's role as emcee at the StoryFest on August 9. 4 in favor, 0 opposed. CARRIED.

NYLA Conference in November

Motion by Mary Lynn and 2nd by Judy to approve the Director's request to attend the NYLA conference under the full-conference Package Plan at a cost of \$329. 4 approved, 0 opposed. CARRIED.

Motion by Donna and 2nd by Judy to approve the Director's request for the Library Assistant to attend a NYLA workshop in November at a cost of \$65 and also to pay the Library Assistant for 3 hours during her attendance at the conference at her normal rate of pay. 4 approved, 0 opposed. CARRIED.

Public Comment: None

Adjournment: Motion made to adjourn by Judith Knowlton, 2nd by Donna Ericson. CARRIED.

Meeting closed at 8:43.

M. L. Kopper, Secretary