

**Galway Public Library
Balance Sheet
As of October 31, 2021**

	Oct 31, 21
ASSETS	
Current Assets	
Checking/Savings	
A200 Operating Bank Accounts	
10104 · Story Quilt Checking 3415	8,443.15
10115 · Operating Grants Checking 9118	4,560.52
10200 · Capital One Operat 5134	3.03
10205 · General Operating Checking 1961	17,978.32
10212 · Operating Savings MM 1389	19,013.55
Total A200 Operating Bank Accounts	49,998.57
A210 Cash On Hand	
10000 · Petty Cash	200.00
10005 · Cash in Drawer	60.00
Total A210 Cash On Hand	260.00
Certificate of Deposit	
10500 · Custody Account 0863 3 01	103.48
Total Certificate of Deposit	103.48
H200 Capital Bank Accounts	
10125 · New Library Checking 1546	737.98
10211 · Capital Savings Fund MM 1376	68,255.21
10250 · Capital One Capital 9981	140,417.29
Total H200 Capital Bank Accounts	209,410.48
Total Checking/Savings	259,772.53
Total Current Assets	259,772.53
Fixed Assets	
K102 Buildings	
15500 · 2112 East Street	2,937,661.41
Total K102 Buildings	2,937,661.41
15000 · K104 Furniture & Equipment	302,166.63
15700 · K101 New Library Building Lot	110,205.55
17000 · Accumulated Depreciation	-83,881.25
Total Fixed Assets	3,266,152.34
TOTAL ASSETS	3,525,924.87

Galway Public Library Balance Sheet

As of October 31, 2021

	Oct 31, 21
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	9,513.04
23000 · A600 Accounts Payable	
Total Accounts Payable	9,513.04
Other Current Liabilities	
A631 Due to Other Governments	
23300 · Federal Payroll Liabilities	3,073.10
23301 · NYS Payroll Liabilities - W/H	579.60
23302 · Retirement W/H - Liabilities	34.33
23305 · NYS Payroll Liabilities - UI	138.28
24075 · Retirement Employer	1,800.39
Total A631 Due to Other Governments	5,625.70
Total Other Current Liabilities	5,625.70
Total Current Liabilities	15,138.74
Total Liabilities	15,138.74
Equity	
39015 · Unrestricted Net Assets	3,585,153.42
39018 · BD Desig. Retirement	10,000.00
Net Income	-84,367.29
Total Equity	3,510,786.13
TOTAL LIABILITIES & EQUITY	3,525,924.87

Profit/Loss Budget v Actual This Fiscal Year

Actuals Year to Date

Accrual Basis

	Sep 21	Oct 21	Actual - YTD-	YE Budget	% of Budget
Ordinary Income/Expense					
Income					
A2082 Library Charges					
40000 · Late Fees and Lost items	352	252	1,357	2,500	54%
41450 · Story Quilt Fees	0		531		100%
Total A2082 Library Charges	353	252	1,888	2,500	76%
A2705 Gifts and Donations					
41400 · Unassigned Donations	270	85	809		100%
41401 · Donor Designated	100	290	555		100%
41402 · Friends of Library			2,804		100%
Total A2705 Gifts and Donations	370	375	4,168	198,400	100%
40600 · A1001 Real Property Taxes			2,008		100%
41300 · A2760 Library System Grant	4		25	500	5%
45601 · A2401 Operating Interest	726	627	8,088	201,400	4%
Total Income	726	627	8,088	201,400	4%
Gross Profit					
Expense					
A74104 Library Expense					
Building					
Maintenance & Repair					
66501 · HVAC	556		2,376	2,000	119%
66502 · Fire Extinguishers				50	
66503 · Alarm System	582		582	2,400	24%
66504 · Water Service & Supplies	32		276	1,100	25%
66525 · Lawn Care				1,800	
66526 · Snow Plowing				4,800	
66527 · Supplies				700	
66530 · General Repair	382	337	734		105%
66540 · Copier	859		859	1,000	86%
Total Maintenance & Repair	2,410	337	4,826	14,200	34%
Utilities					
66500 · Internet and Telephone	235	235	860	2,400	36%
66505 · Refuse		57	122	300	41%
66510 · Electric	683	595	3,034	9,000	34%
66520 · Propane				2,600	
Total Utilities	918	887	4,016	14,300	28%
Total Building	3,328	1,224	8,842	28,500	31%
Cinema DVD	543	336	1,254	4,100	31%
Miscellaneous	-40	35	35		100%
Museum Passes		250	250	450	56%

Galway Public Library
Profit/Loss Budget v Actual This Fiscal Year
Actuals Year to Date

	Sep 21	Oct 21	Actual - YTD-	YE Budget	% of Budget
62600 · Property & Liability Insurance	1,469	673	2,150	7,800	28%
64000 · Office & Book Supplies	331	220	1,479	2,300	64%
64100 · Books & Magazines					
Books	1,672	189	3,821	9,100	42%
Books Purchased with Grants		35	35		100%
Electronic Books				450	
64200 · Magazines & Newspapers	69	238	547	970	56%
Total 64100 · Books & Magazines	1,741	462	4,404	10,520	42%
64150 · Circulation	552	552	2,209	6,200	36%
64175 · Election Expense				500	
67700 · Postage and Shipping			55	1,200	5%
70000 · Travel/Meetings/Dues			119	1,000	12%
73040 · Professional Fees					
Accountant				5,100	
Legal				1,000	
Total 73040 · Professional Fees				6,100	
73050 · Software			610	2,000	31%
89514 · Web Site Domain Expense		36	612	130	470%
Total A74104 Library Expense	7,925	3,787	22,018	70,800	31%
Program Expense					
Paid with Grants	830	525	4,565	700	
Program Expense - Other					
Total Program Expense	830	525	4,565	700	652%
65500 · A90408 Workers Compensation			254	1,000	25%
65501 · A90558 Disability Insurance				400	
68005 · A74102 Library, Equipment Purch					
68005.1 · Computers	1,493	997	997		100%
68005.2 · Equipment Purchased with Grants			2,251		100%
68005.3 · Equipment				800	
Total 68005 · A74102 Library, Equipment Purch	1,493	997	3,247	800	406%
69400 · A74104 Publicity				1,000	
72000 · A74101 Employer Payroll Tax Exp	702	1,072	3,167	11,100	29%
73000 · A90108 State Retirement System				8,400	
77000 · A74101 Salaries & Wages					
77001 · Administration Payroll					
77002 · Staff Payroll & EmployeeBenefit	3,750	5,625	16,875		100%
77000 · A74101 Salaries & Wages - Other	4,255	6,585	19,242		100%
Total 77000 · A74101 Salaries & Wages	8,005	12,210	36,117	107,200	34%
Total Expense	18,954	18,591	69,368	201,400	34%
Net Ordinary Income	-18,228	-17,964	-61,280		100%

Profit/Loss Budget v Actual This Fiscal Year

Actuals Year to Date

	Sep 21	Oct 21	Actual - YTD-	YE Budget	% of Budget
Other Income/Expense					
Other Income					
41510 - H2401 Capital Funds Interest					
Total Other Income	6		19		100%
Other Expense	6		19		100%
H16202 Capital Projects Expense					
New Library Construction					
1 General Construction			1,920		100%
4 Electrical			21,186		100%
Total New Library Construction			23,106		100%
Total H16202 Capital Projects Expense			23,106		100%
Total Other Expense			23,106		100%
Net Other Income	6		-23,087		100%
Net Income	-18,221	-17,964	-84,367		100%

Galway Public Library
 Deposit Detail
 October 2021

Type	Num	Date	Name	Account	Amount
Deposit		10/06/2021		10205 · General Operating Checking 1961	97.54
				40000 · Late Fees and Lost items	-15.64
				40000 · Late Fees and Lost items	-24.45
				40000 · Late Fees and Lost items	-42.45
				40000 · Late Fees and Lost items	-15.00
TOTAL					-97.54
Deposit		10/06/2021		10211 · Capital Savings Fund MM 1376	50.00
TOTAL				41400 · Unassigned Donations	-50.00
					-50.00
Deposit		10/15/2021		10125 · New Library Checking 1546	1,000.00
TOTAL				10211 · Capital Savings Fund MM 1376	-1,000.00
					-1,000.00
Deposit		10/15/2021		10205 · General Operating Checking 1961	20,000.00
TOTAL				10212 · Operating Savings MM 1389	-20,000.00
					-20,000.00
Liability Check	E-pay	10/15/2021	United State Treasury	10205 · General Operating Checking 1961	0.00
TOTAL				23300 · Federal Payroll Liabilities	60.00
				2120 · Payroll Asset	-60.00
					0.00
Check	E-pay	10/15/2021	United State Treasury	10205 · General Operating Checking 1961	0.00
TOTAL				23300 · Federal Payroll Liabilities	-60.00
				2120 · Payroll Asset	60.00
					0.00
Deposit		10/18/2021		10115 · Operating Grants Checking 9118	190.00
TOTAL				41401 · Donor Designated	-190.00
					-190.00

Galway Public Library
 Deposit Detail
 October 2021

Type	Num	Date	Name	Account	Amount
Deposit		10/18/2021		10205 · General Operating Checking 1961	50.71
TOTAL				40000 · Late Fees and Lost items	-50.71
					-50.71
Deposit		10/26/2021		10205 · General Operating Checking 1961	103.28
				40000 · Late Fees and Lost items	-20.78
				40000 · Late Fees and Lost items	-13.00
				40000 · Late Fees and Lost items	-3.10
				40000 · Late Fees and Lost items	-31.71
TOTAL				40000 · Late Fees and Lost items	-34.69
					-103.28
Deposit		10/26/2021		10115 · Operating Grants Checking 9118	100.00
TOTAL				41401 · Donor Designated	-100.00
					-100.00
Deposit		10/26/2021		10211 · Capital Savings Fund MM 1376	35.00
TOTAL				41400 · Unassigned Donations	-35.00
					-35.00

Receipts Log for 10/14/21 to 11/15/21

DATE	CHECK #	ACCOUNT/DESCRIPTION	AMOUNT	SOURCE
10/18/2021	143	Small Grants Donation - honor Mary Abes - programs	\$100.00	[REDACTED]
10/18/2021	CASH	Fines & Fees	\$20.78	EOD
10/19/2021	CASH	Fines & Fees	\$13.00	EOD
10/20/2021	617	Fines & Fees	\$3.10	[REDACTED]
10/23/2021	CASH	Fines & Fees	\$31.71	EOD
10/25/2021	1611	Capital Donation	\$35.00	[REDACTED]
10/25/2021	CASH	Fines & Fees	\$34.69	EOD
10/26/2021	CASH	Fines & Fees	\$19.89	EOD
10/28/2021	CASH	Fines & Fees	\$16.00	EOD
10/28/2021	37849	Fines & Fees - bk replacement	\$20.00	Clifton Park Lib
10/28/2021	7821	Capital Donation	\$250.00	[REDACTED]
10/29/2021	51405	Tax Appropriation	\$198,400.00	GCSD
10/30/2021	940	Donation - YA bks	\$200.00	[REDACTED]
11/2/2021	4016	Fines & Fees	\$7.85	[REDACTED]
11/2/2021	CASH	Fines & Fees	\$38.51	EOD
11/3/2021	719	Operating - reimbursement for web domain	\$17.99	GPS
11/3/2021	4020528	Capital Donation - in honor of Maria Goldsmith tech help	\$100.00	[REDACTED]
11/5/2021	1324	Fines & Fees	\$42.48	[REDACTED]
11/6/2021	CASH	Fines & Fees	\$25.77	EOD

Receipts Log for 10/14/21 to 11/15/21

11/8/2021	2555	Fines & Fees	\$8.65	[REDACTED]
11/13/2021	CASH	Fines & Fees	\$22.09	EOD
11/15/2021	6385644	Capital Donation - in mem of Hope Geisler	\$1,000.00	[REDACTED]

Galway Public Library
Vendor QuickReport
October 2021

Petty Cash

Type	Date	Num	Memo	Split	Amount
Petty Cash Bill	10/21/2021	D121	SCHS BROOKSIDE MUSEUM - IN OU...	Books Purchased with Grants	-34.95

Galway Public Library

10/26/2021 2:39 PM

Register: A200 Operating Bank Accounts:10205 · General Operating Checking 1961
 from 10/23/2021 through 10/29/2021
 Sorted by: Cleared status

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
10/26/2021			-split-	Deposit		103.28	21,981.97
10/26/2021	8524	Baker & Taylor	23000 · A600 Accounts Payable	326832 L399952 3 B...	46.36		21,935.61
10/26/2021	8525	County Waste	23000 · A600 Accounts Payable	6210-18293880	57.00		21,878.61
10/26/2021	8526	Emergency Power Systems, ...	23000 · A600 Accounts Payable	PROJ NO: 21-21466	725.00		21,153.61
10/26/2021	8527	Midwest Tape	23000 · A600 Accounts Payable	2000013231	145.43		21,008.18
10/29/2021	8528	Agresta, Deborah A	-split-		22.73		20,985.45
10/29/2021	8529	Best, Sarah E	-split-		296.34		20,689.11
10/29/2021	8530	Center, Meghan E	-split-		240.03		20,449.08
10/29/2021	8531	Goldsmith, Maria L	-split-		219.61		20,229.47
10/29/2021	8532	Hanna, Evelyn F	-split-		80.80		20,148.67
10/29/2021	8533	Pasieka, Juliane F	-split-		352.08		19,796.59
10/29/2021	8534	Richards-Fiint, Debra	-split-		1,429.67		18,366.92
10/29/2021	8535	Shlomovich, Marina	-split-		388.60		17,978.32

Board of Trustees Claim Approval	
Name	Signature
Baily, Frederick	
Behrens, Jane	
Florio, Santina	
Hodsoil, Jim	
LaBarre, Cate	
Rhodes, Arlene	
Wemple, Susan	

Galway Public Library

11/10/2021 4:07 PM

Register: A200 Operating Bank Accounts:10205 · General Operating Checking 1961
 on 10/30/2021 through 11/12/2021
 Cleared status

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
03/2021			-split-	Deposit		102.25	18,080.57
03/2021			40600 · A1001 Real Property T...	Deposit		198,400.00	216,480.57
03/2021	EPAY	NYS Retirement Fund	A631 Due to Other Governmen...	51453	34.33		216,446.24
0/2021			-split-	Deposit		76.90	216,523.14
0/2021			A74104 Library Expense:89514...	Deposit		17.99	216,541.13
0/2021	8536	Backpacker	23000 · A600 Accounts Payable		24.50		216,516.63
0/2021	8537	Baker & Taylor	23000 · A600 Accounts Payable	326832 L399952 3 B...	1,233.75		215,282.88
0/2021	8538	Midwest Tape	23000 · A600 Accounts Payable	2000013231	138.68		215,144.20
0/2021	8539	National Grid	23000 · A600 Accounts Payable	ACCOUNT 82064-5...	594.86		214,549.34
0/2021	8540	NYS Retirement Fund	23000 · A600 Accounts Payable	Loc Code 51453	9,201.00		205,348.34
0/2021	8541	Time Warner Cable	23000 · A600 Accounts Payable	ACCOUNT 0995585...	234.95		205,113.39
0/2021	8542	Tri-County Fire Extinguisher...	23000 · A600 Accounts Payable	Annual Inspection	50.00		205,063.39
0/2021	8543	Utica National Insurance Gro...	23000 · A600 Accounts Payable	Account Number 100...	5,315.00		199,748.39
2/2021	EPAY	VISA	23000 · A600 Accounts Payable	xxxx xxxx xxxx 00036	89.92		199,658.47
2/2021	8544	Agresta, Deborah A	-split-		22.71		199,635.76
2/2021	8545	Best, Sarah E	-split-		339.44		199,296.32
2/2021	8546	Center, Meghan E	-split-		240.24		199,056.08
2/2021	8547	Goldsmith, Maria L	-split-		151.45		198,904.63
2/2021	8548	Hanna, Evelyn F	-split-		86.58		198,818.05
2/2021	8549	Pasiaka, Juliane F	-split-		342.62		198,475.43
2/2021	8550	Richards-Flint, Deb			1,429.67		197,045.76
2/2021	8551	Shlomovich, Marinc			434.97		196,610.79

Board of Trustees Claim Approval	
Name	Signature
Baily, Frederick	
Behrens, Jane	
Florio, Santina	
Hodsoll, Jim	
LaBarre, Cate	
Rhodes, Arlene	
Wemple, Susan	