

Galway Public Library
Budget 22-23 DRAFT 020922

	1	2	3	4	5	6
	2021-22 Budget (FY)	2021 (CY) ACTUAL	2021-22 Budget less 2021	JUL 2021- DEC 2021 ACTUAL (1/2 year)	2022-23 Budget	% Increase Over 2021-22 Budget
Income						
Fees & Book Sales	2,500	3,073		1,799	3,000	20.0%
Operating Interest	500	119	381	27	100	
Gifts & Donations		11,453		4,974		
Local Appropriations	198,400	198,400		198,400	214,335	8.0%
Total Income	201,400	213,045			217,435	8.0%

\$5259 desig.(op) CY; \$2401 1/2yr

EXPENSE

DVDs	4,100	2,187	1913	1,411	3,200	-22.0%	
Books & Books on CD	9,100	12,877	(3777)	5,399	9,500	4.4%	Hoopla \$1000/yr.
Magazines/Newspapers	970	1,374	(404)	996	1,000	3.1%	Act. w/o grants; +1257 w/ grants=14,134
Overdrive (e-books)	450	450	200	250	420	-6.7%	Gazette \$429
Museum Passes	450	250	(437)	3,354	450	3.2%	Pay to SALS in Feb
Circulation	6,200	6,637	(168)	20	6,400		MiSci, Hyde, Sara Child - program line?
Program	700	868	206	115	700		SALS JA charge for 2022 same, w/ 3% inc. 2023
Publicity	1,000	794	88	706	900		Movie lic \$219; Zoom \$150; PS4 \$60; Switch \$35
Postage and Shipping	1,200	1,112	(720)	115	1,200		printing newsletters
Web Site/domain expense	130	850	578	954	110		News letter at YE; box rental \$84; bulk permit \$245
Software	2,000	1,422	(2888)	1,004	1,900		Hosting(due 2024), 2 domains \$36, sitelock \$72
Equipment	800	3,688	(122)	1,611	500		\$610 payroll; \$500 Desk supt; \$300 Cassie; \$420 Adobe;
Office & Book Supplies	2,300	2,422	6236	52,003	2,600		PC \$800 (Friends); printer \$170
Gross Payroll	107,200	100,964	1867	4558	111,000		Prime \$119
Payroll Expenses	11,100	9233	(801)	9,201	9,200		Covers min. wage/increases
Retirement Expense	8,400	9,201	(2204)	7,465	10,000		Approximately 8.3% of Gross Payroll.
Ins. - Property and Liability	7,800	10,004	(68)	254	400		Fully paid for yr Feb.
Ins. - Disability	400	468	61		950		
Ins. - Workers Compensation	1,000	939	(2211)		11,350		
Total Insurance>	9,200	11,411	1000		500	23.4%	
Legal Fees	1,000		173		500		legal notice/inspectors (2019 \$506)
Election Expense	500	327	5100		6,200		
Accounting & Audit	5,100	982	18	119	1,200		
Travel/Meetings/Dues	1,000						\$130 NYLA/LTA; Ch Comm \$480; Conf \$300; ALA \$22

	2021-22 Budget (FY)	2021 (CY) ACTUAL	2021-22 Budget less 2021	JUL 2021- DEC 2021 ACTUAL (1/2 year)	2022-23 Budget	% Increase Over 2021-22 Budget
Maintenance & Repairs						
32 Building - genl/contractor	1,000	284	716	859	800	-20.0%
33 Copy Machine	350	350			300	-14.3%
34 Fire Exting.	50	50		50	50	
35 Alarm/Camera Service	2,400	2,608	(208)	1,164	2,400	
36 Water Maintain/Monitor	1,100	1,800	(1786)	335	1,900	72.7%
37 HVAC	2,000	3,786	(1786)	2,376	3,500	75.0%
38 Lawn care	1,800	1,000	800		1,800	
39 Maintenance Supplies	700	1,101	(401)	825	1,200	71.4%
40 Generator Maintenance	4,800	11,750	(6950)		725	
41 Snow Removal					8,000	66.7%
42 Total Maintenance	14,200	23,454			20,675	
Utilities						
43 Refuse	300	252		122	230	-23.3%
44 Electric	9,000	9,218	(218)	4,203	10,800	20.0%
45 Propane	2,600	3,162	(562)	754	4,800	84.6%
46 Internet & Telephone	2,400	2,499	(99)	1,330	2,900	20.8%
47 Total Utilities	14,300	15,131	(831)		18,730	31.0%
48 Total Expense	201,400	205,634	(4,234)		217,435	8.0%

\$295 maintain
\$582/quarter
Lab \$155; \$130 salt; \$1630 Culligan (incl \$310 filter)
est. \$280/yr filters; \$131/hr mech; \$148/hr syst
\$225/time x 8 in FY
Contract 9/1/21-8/31/22 - 2 visits
est 15x@\$275 plow (4125) + 10x@\$250 salt
\$57/ 3 mo
Est. \$900/mo
est. \$1.94/gal for 2 tanks 1k gal
\$235/mo (3 lines)

Employee Name	Position	Wkly Hrs	Rate/Hr 22	1st 26 Wks	Rate/Hr 23	2nd 26 Wks	FY Total	Rounded
Best, Sarah	Sr. Clerk	16.5	\$13.70	\$5,877.30	\$14.43	\$6,190.47	\$12,067.77	\$12,068
Center, Meghan	Sr. Clerk	10.5	\$13.70	\$3,740.10	\$14.43	\$3,939.39	\$7,679.49	\$7,679
Goldsmith, Maria	Tech Services	6	\$16.76	\$2,614.56	\$17.65	\$2,753.40	\$5,367.96	\$5,368
Hanna, Evelyn	Public Relations	4	\$13.20	\$1,372.80	\$14.00	\$1,456.00	\$2,828.80	\$2,829
Richards-Flint, Debra	Library Manager	35	\$28.29	\$25,743.90	\$29.79	\$27,108.90	\$52,852.80	\$52,853
Agresta, Debbie	Bookkeeper	7	\$18.00	\$3,276.00	\$18.95	\$3,448.90	\$6,724.90	\$6,725
Pasioka, Julie	Children's Services	13	\$15.30	\$5,171.40	\$16.11	\$5,445.18	\$10,616.58	\$10,617
Shlomovich, Marina	Clerk	10.5	\$13.20	\$3,603.60	\$14.00	\$3,822.00	\$7,425.60	\$7,426
Shlomovich, Marina	Cleaner	6	\$13.70	\$2,137.20	\$14.43	\$2,251.08	\$4,388.28	\$4,388
VanOmmeren, Grace	Sub Clerk	1	\$13.20	\$343.20	\$13.90	\$361.40	\$704.60	\$705
							FY TOTAL	\$110,658

Projects -
Julie - 20 hrs SRP prep - \$306

Projected TOTAL \$110,964

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My notes/thoughts:

Actual minimum wage increase projection based on what it has been - \$0.70 - would be \$13.90/hr.

Avg increase for Dir salary min. has been \$52.50/wk (on 12/31/21 it went to \$990/wk gross). Projection - \$1,042.50/wk or \$27,105 salary 2nd 26 wks of FY. Keep hours the same & not restore hrs cut last year.

This projection is based on equity.

Subs should make min. Clerks should make more than min.

Everyone should receive an increase.