

Galway Public Library Balance Sheet

As of January 31, 2022

Jan 31, 22

ASSETS	
Current Assets	
Checking/Savings	
A200 Operating Bank Accounts	
10104 · Story Quilt Checking 3415	8,475.72
10115 · Operating Grants Checking 9118	1,381.60
10200 · Capital One Operat 5134	3.03
10205 · General Operating Checking 1961	164,802.29
10212 · Operating Savings MM 1388	19,015.52
Total A200 Operating Bank Accounts	193,678.16
A210 Cash On Hand	
10000 · Petty Cash	200.00
10005 · Cash In Drawer	60.00
Total A210 Cash On Hand	260.00
Certificate of Deposit	
10500 · Custody Account 0863 3 01	103.42
Total Certificate of Deposit	103.42
H200 Capital Bank Accounts	
10125 · New Library Checking 1546	-0.01
10211 · Capital Savings Fund MM 1376	71,641.72
10250 · Capital One Capital 9981	140,417.29
Total H200 Capital Bank Accounts	212,059.00
Total Checking/Savings	406,100.58
Total Current Assets	406,100.58
Fixed Assets	
K102 Buildings	
15500 · 2112 East Street	2,937,661.41
Total K102 Buildings	2,937,661.41
15000 · K104 Furniture & Equipment	302,166.63
15700 · K101 New Library Building Lot	110,205.55
17000 · Accumulated Depreciation	-83,881.25
Total Fixed Assets	3,266,152.34
TOTAL ASSETS	3,672,252.92

Balance Sheet

As of January 31, 2022

Jan 31, 22

LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	20,342.37
23000 · A600 Accounts Payable	20,342.37
Total Accounts Payable	
Credit Cards	585.87
23100 · VISA - TCM/Balleston Spa Nat Bk	585.87
Total Credit Cards	
Other Current Liabilities	
A631 Due to Other Governments	
23300 · Federal Payroll Liabilities	1,955.94
23301 · NYS Payroll Liabilities - W/H	389.35
23302 · Retirement W/H - Liabilities	19.94
23305 · NYS Payroll Liabilities - UI	162.36
24075 · Retirement Employer	1,800.39
Total A631 Due to Other Governments	4,327.98
Total Other Current Liabilities	4,327.98
Total Current Liabilities	25,256.22
Total Liabilities	25,256.22
Equity	
39015 · Unrestricted Net Assets	3,580,979.02
39018 · BD Deslg. Retirement	10,000.00
Net Income	56,017.68
Total Equity	3,646,996.70
TOTAL LIABILITIES & EQUITY	3,672,252.92

Profit/Loss Budget v Actual This Fiscal Year

Actuals Year to Date

	Dec 21	Jan 22	Actual - YTD-	YE Budget	% of Budget
Ordinary Income/Expense					
Income					
A2082 Library Charges					
40000 · Late Fees and Lost Items	158	213	2,012	2,500	80%
41450 · Story Quilt Fees		32	563		100%
Total A2082 Library Charges	158	245	2,575	2,500	103%
A2705 Gifts and Donations					
41400 · Unassigned Donations	350	175	2,748		100%
41401 · Donor Designated	1,646		2,401		100%
41402 · Friends of Library			2,804		100%
Total A2705 Gifts and Donations	1,996	175	7,953		100%
40600 · A1001 Real Property Taxes			198,400	198,400	100%
41300 · A2760 Library System Taxes			2,008		100%
45601 · A2401 Operating Interest			27	500	5%
Total Income	2,154	420	210,963	201,400	105%
Gross Profit	2,154	420	210,963	201,400	105%
Expense					
A74104 Library Expense					
Building					
Maintenance & Repair					
66501 · HVAC			2,376	2,000	119%
66502 · Fire Extinguishers			50	50	100%
66503 · Alarm System	582		1,164	2,400	49%
66504 · Water Service & Supplies	59	64	398	1,100	36%
66525 · Lawn Care	1,100	880	1,980	1,800	110%
66526 · Snow Plowing				4,800	
66527 · Supplies			825	700	118%
66530 · General Repair			859	1,000	86%
66540 · Copier				350	
Total Maintenance & Repair	1,741	944	7,651	14,200	54%
Utilities					
66500 · Internet and Telephone					
66505 · Refuse	235	235	1,565	2,400	65%
66510 · Electric		57	179	300	60%
66520 · Propane	1,175	2,259	7,637	9,000	85%
Total Utilities	1,410	3,665	11,249	14,300	79%
Total Building	3,151	4,609	18,901	28,500	66%
Cinema DVD		378	1,789	4,100	44%
Miscellaneous			35		100%
Museum Passes			250	450	56%

Profit/Loss Budget v Actual This Fiscal Year

Actuals Year to Date

	Dec 21	Jan 22	Actual - YTD-	YE Budget	% of Budget
62600 · Property & Liability Insurance				7,800	96%
64000 · Office & Book Supplies		101	7,465	2,300	74%
64100 · Books & Magazines					
Books					
Juvenile and Young Adult					
Books - Other	124	1,908	7,307	9,100	80%
Total Books	124	1,908	7,307	9,100	80%
Books Purchased with Grants					
Electronic Books		795	1,231	450	100%
64200 · Magazines & Newspapers	449	55	1,051	970	108%
Total 64100 · Books & Magazines	573	2,758	9,589	10,520	91%
64150 · Circulation	552	552	3,906	6,200	63%
64175 · Election Expense				500	
67700 · Postage and Shipping	58	99	214	1,200	18%
70000 · Travel/Meetings/Dues				1,000	12%
73040 · Professional Fees					
Accountant				5,100	
Legal				1,000	
Total 73040 · Professional Fees				6,100	
73050 · Software			954	2,000	48%
89514 · Web Site Domain Expense		72	778	130	598%
Total A74104 Library Expense	4,334	8,569	45,712	70,800	65%
Program Expense					
Paid with Grants	631	57	5,628	700	3%
Program Expense - Other			20		
Total Program Expense	631	57	5,648	700	807%
65500 · A90408 Workers Compensation		686	940	1,000	94%
65501 · A90558 Disability Insurance		317	317	400	79%
68005 · A74102 Library, Equipment Purch					
68005.1 · Computers			1,004		100%
68005.2 · Equipment Purchased with Grants	-22		4,001	800	100%
68005.3 · Equipment	-22		5,005	800	626%
Total 68005 · A74102 Library, Equipment Purch					
69400 · A74104 Publicity				1,000	
72000 · A74101 Employer Payroll Tax Exp	704	754	5,312	11,100	48%
73000 · A90108 State Retirement System			9,201	8,400	110%
77000 · A74101 Salaries & Wages					
77001 · Administration Payroll	3,750	3,960	28,335		100%
77002 · Staff Payroll & EmployeeBenefit	4,282	3,772	31,400		100%
77000 · A74101 Salaries & Wages - Other				107,200	

Profit/Loss Budget v Actual This Fiscal Year

Actuals Year to Date

Accrual Basis

Total 77000 - A74101 Salaries & Wages

Total Expense

Net Ordinary Income

Other Income/Expense

Other Income

41510 - H2401 Capital Funds Interest

Total Other Income

Other Expense

H16202 Capital Projects Expense

New Library Construction

1 General Construction

4 Electrical

Total New Library Construction

Total H16202 Capital Projects Expense

Total Other Expense

Net Other Income

Net Income

	Dec 21	Jan 22	Actual - YTD-	YE Budget	% of Budget
	8,032	7,732	59,735	107,200	56%
	13,680	18,115	131,870	201,400	65%
	-11,526	-17,695	79,093		100%
			31		100%
			31		100%
			1,920		100%
			21,186		100%
			23,106		100%
			23,106		100%
			23,106		100%
			-23,075		100%
	-11,526	-17,695	56,018		100%

Deposit Detail
January 2022

Type	Num	Date	Name	Account	Amount
Deposit		01/05/2022		10205 · General Operating Checking 1961	79.94
				40000 · Late Fees and Lost Items	-46.94
				40000 · Late Fees and Lost Items	-10.40
				40000 · Late Fees and Lost Items	-22.60
TOTAL					-79.94
Deposit		01/05/2022		10205 · General Operating Checking 1961	738.24
TOTAL				10125 · New Library Checking 1546	-738.24
					-738.24
Bill Pmt -Check	8590	01/05/2022	Amazon.com	10205 · General Operating Checking 1961	0.00
TOTAL					0.00
Deposit		01/12/2022		10205 · General Operating Checking 1961	76.80
				40000 · Late Fees and Lost Items	-26.74
				40000 · Late Fees and Lost Items	-11.25
				40000 · Late Fees and Lost Items	-16.81
				40000 · Late Fees and Lost Items	-20.00
TOTAL					-76.80
Deposit		01/12/2022		10211 · Capital Savings Fund MM 1376	50.00
TOTAL				41400 · Unassigned Donations	-50.00
					-50.00
Deposit		01/16/2022		10205 · General Operating Checking 1961	31.05
				40000 · Late Fees and Lost Items	-14.05
				40000 · Late Fees and Lost Items	-17.00
TOTAL					-31.05
Deposit		01/16/2022		10211 · Capital Savings Fund MM 1376	75.00
TOTAL				41400 · Unassigned Donations	-75.00
					-75.00

Deposit Detail

January 2022

Type	Num	Date	Name	Account	Amount
Deposit		01/26/2022		10205 · General Operating Checking 1961	25.20
				40000 · Late Fees and Lost Items	-10.25
				40000 · Late Fees and Lost Items	-14.95
TOTAL					-25.20
Deposit		01/26/2022		10104 · Story Quilt Checking 3415	32.14
				41450 · Story Quilt Fees	-32.14
TOTAL					-32.14
Deposit		01/26/2022		10211 · Capital Savings Fund MM 1376	50.00
				41400 · Unassigned Donations	-50.00
TOTAL					-50.00

Galway Public Library
Vendor QuickReport
 January 2022

Petty Cash

Type	Date	Num	Memo	Split	Amount
<u>Petty Cash</u> Bill	01/25/2022	012522			
Bill	01/11/2022	POSTAGE GREA...	SCHS BROOKSIDE MUSEUM - IN OU...	67700 · Postage and Shipping	-5.08
				67700 · Postage and Shipping	-10.16

Receipts Log for 1/12/22 to 2/10/22

DATE	CHECK #	ACCOUNT/DESCRIPTION	AMOUNT	SOURCE
1/13/2022	1311	Capital Donation - in honor Barb Germain	\$75.00	[REDACTED]
1/13/2022	CASH	Fines & Fees	\$14.05	EOD
1/14/2022	CASH	Fines & Fees	\$17.00	EOD
1/19/2022	CASH	Fines & Fees	\$10.25	EOD
1/19/2022	143	Story Quilt - sale of bks	\$32.14	[REDACTED]
1/20/2022	CASH	Fines & Fees	\$14.95	EOD
1/22/2022	264	Capital Donation - honor Cate LaBarre	\$50.00	[REDACTED]
1/28/2022	CASH	Fines & Fees	\$16.97	EOD
2/1/2022	CASH	Fines & Fees	\$60.00	EOD
2/8/2022	375	Fines & Fees	\$48.13	[REDACTED]
2/8/2022	5132	Fines & Fees	\$15.95	[REDACTED]
2/8/2022	4694	Small Grants Donation - kid bks/programs	\$500.00	Price Chopper's Golub Foundation
2/8/2022	CASH	Fines & Fees	\$8.31	EOD
2/8/2022	CASH	Tax Reimbursement on Visa purchase of PS4.	\$21.91	[REDACTED]
2/10/2022	13548	Small Grants - reimbursement for Gift Making Prog	\$146.90	Saratoga County Youth Bureau

Galway Public Library

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00 Operating Bank Accounts:10205 · General Operating Checking 1961

2022 through 02/04/2022

ate, Type, Number/Ref

Number	Payee	Account	Memo	Payment C	Deposit	Balance
E-pay	United State Treasury	-split-	Deposit			167,392.60
		-split-	16-1517296 QB Trac...	2,001.94	25.20	165,390.66
		-split-	Deposit		76.97	165,467.63
2	NYS Retirement Fund	A631 Due to Other Governmen...	51453	19.94		165,447.69
8619	Alexander Sasha Vosk	23000 · A600 Accounts Payable		28.95		165,418.74
8620	Baker & Taylor	23000 · A600 Accounts Payable	326832 L399952 3 B...	148.69		165,270.05
8621	CNA Environmental, LLC	23000 · A600 Accounts Payable		63.56		165,206.49
8622	County Waste	23000 · A600 Accounts Payable	6210-18293880	57.00		165,149.49
8623	Midwest Tape	23000 · A600 Accounts Payable	2000013231	377.82		164,771.67
8624	Poets & Writers	23000 · A600 Accounts Payable		19.95		164,751.72
8625	Saratoga Living	23000 · A600 Accounts Payable		35.00		164,716.72
8626	Southern Adirondaack Library...	23000 · A600 Accounts Payable		552.29		164,164.43
8627	[REDACTED]	-split-		24.73		164,139.70
8628	[REDACTED]	-split-		300.57		163,839.13
8629	[REDACTED]	-split-		245.42		163,593.71
8630	[REDACTED]	-split-		217.72		163,375.99
8631	[REDACTED]	-split-		60.95		163,315.04
8632	[REDACTED]	-split-		201.48		163,113.56
8633	[REDACTED]	-split-		1,507.57		161,605.99
8634	[REDACTED]	-split-		404.15		161,201.84
8635	[REDACTED]	-split-		35.35		161,166.49

Board of Trustees Claim Approval

Name	Signature
Baily, Frederick	
Behrens, Jane	
Florio, Santina	
Hodsoff, Jim	
LaBarre, Cate	
Rhodes, Arlene	
Wemple, Susan	

Galway Public Library

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r. A200 Operating Bank Accounts:10205 · General Operating Checking 1961

2/05/2022 through 02/18/2022

by: Date, Type, Number/Ref

Number	Payee	Account	Memo	Payment C	Deposit	Balance
0022	E-pay	United State Treasury	Deposit		72.39	159,767.52
0022	EPAY	VISA	16-1517296 QB Trac...	1,955.94		157,811.58
0022		23000 · A600 Accounts Payable	xxxx xxxx xxxx 00036	535.90		157,275.68
0022		A2082 Library Charges:40000 ...	Deposit		21.54	157,297.22
0022		23000 · A600 Accounts Payable		404.21		156,893.01
0022		23000 · A600 Accounts Payable	326832 L399952 3 B...	54.22		156,838.79
0022		23000 · A600 Accounts Payable		14,730.00		142,108.79
0022		23000 · A600 Accounts Payable	1008125	1,114.39		140,994.40
0022		23000 · A600 Accounts Payable	J127755	706.30		140,288.10
0022		23000 · A600 Accounts Payable	ACCOUNT 82064-5...	2,258.82		138,029.28
0022		23000 · A600 Accounts Payable	ACCOUNT 0995585...	234.95		137,794.33
0022		-split-		31.63		137,762.70
0022		-split-		162.60		137,600.10
0022		-split-		189.78		137,410.32
0022		-split-		157.36		137,252.96
0022		-split-		60.95		137,192.01
0022		-split-		204.79		136,987.22
0022		-split-		1,507.57		135,479.65
0022		-split-		549.16		134,930.49

Board of Trustees Claim Approval

Name	Signature
Baily, Frederick	
Behrens, Jane	
Florio, Santina	
Hodsoll, Jim	
LaBarre, Cate	
Rhodes, Arlene	
Wemple, Susan	