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05/11/22

Accrual Basis

Galway Public Library

Profit/Loss Budget v Actual This Fiscal Year

Actuals Year to Date

	Mar 22	Apr 22	Actual - YTD-	YE Budget	% of Budget
Ordinary Income/Expense					
Income					
A2082 Library Charges					
40000 · Late Fees and Lost items	529	205	3,473	2,500	139%
41450 · Story Quilt Fees	0		564		100%
Total A2082 Library Charges	529	205	4,037	2,500	161%
A2705 Gifts and Donations					
41400 · Unassigned Donations	64		2,812		100%
41401 · Donor Designated	1,333		3,881		100%
41402 · Friends of Library	2,500	117	5,421		100%
Total A2705 Gifts and Donations	3,897	117	12,114		100%
40600 · A1001 Real Property Taxes			198,400	198,400	100%
41300 · A2760 Library System Grant			2,008		100%
45601 · A2401 Operating Interest	4		47	500	9%
Total Income	4,430	322	216,606	201,400	108%
Gross Profit	4,430	322	216,606	201,400	108%
Expense					
A74104 Library Expense					
Building					
Maintenance & Repair					
66501 · HVAC		775	3,263	2,000	163%
66502 · Fire Extinguishers			50	50	100%
66503 · Alarm System	582		1,746	2,400	73%
66504 · Water Service & Supplies	32	504	1,577	1,100	143%
66525 · Lawn Care			1,980	1,800	110%
66526 · Snow Plowing				4,800	
66527 · Supplies	25	167	1,052	700	150%
66530 · General Repair			859	1,000	86%
66540 · Copier	209		209	350	60%
Total Maintenance & Repair	847	1,445	10,736	14,200	76%
Utilities					
66500 · Internet and Telephone	240	240	2,280	2,400	95%
66505 · Refuse		57	236	300	79%
66510 · Electric	994	993	11,704	9,000	130%
66520 · Propane			2,833	2,600	109%
Total Utilities	1,234	1,290	17,052	14,300	119%
Total Building	2,081	2,735	27,788	28,500	98%
Cinema DVD	335	61	2,404	4,100	59%
Miscellaneous	1	9	45		100%
Museum Passes			250	450	56%

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Accrual Basis

Gatway Public Library

Profit/Loss Budget v Actual This Fiscal Year

Actuals Year to Date

	Mar 22	Apr 22	Actual - YTD-	YE Budget	% of Budget
Publicity	16		16		100%
Sales and Use Tax					
62600 · Property & Liability Insurance		-944	6,521	7,800	84%
64000 · Office & Book Supplies	110	844	2,667	2,300	116%
64100 · Books & Magazines					
Books					
Juvenile and Young Adult			706	9,100	95%
Books - Other	253		8,621		
Total Books	253		9,327	9,100	102%
Books Purchased with Grants	154	1,098	2,544	2,544	100%
Electronic Books			410	450	91%
64200 · Magazines & Newspapers		43	1,124	970	116%
Total 64100 · Books & Magazines	407	1,141	13,405	13,064	103%
64150 · Circulation	508	508	5,430	6,200	88%
64175 · Election Expense		341	341	500	68%
67700 · Postage and Shipping	265	61	540	1,200	45%
70000 · Travel/Meetings/Dues			119	1,000	12%
73040 · Professional Fees					
Accountant				5,100	
Legal				1,000	
Total 73040 · Professional Fees				6,100	
73050 · Software	420		1,405	2,000	70%
89514 · Web Site Domain Expense	18		796	130	612%
Total A74104 Library Expense	4,160	4,756	61,726	73,344	84%
Program Expense					
General					
Paid with Grants	115	315	6,383	6,383	100%
Program Expense - Other				700	
Total Program Expense	115	330	6,569	7,083	93%
65500 · A90408 Workers Compensation	241		1,181	1,000	118%
65501 · A90558 Disability Insurance			317	400	79%
68005 · A74102 Library, Equipment Purch					
68005.1 · Computers			1,004		100%
68005.2 · Equipment Purchased with Grants			8,439	8,439	100%
68005.3 · Equipment				800	
Total 68005 · A74102 Library, Equipment Purch			9,443	9,239	102%
69400 · A74104 Publicity				1,000	
72000 · A74101 Employer Payroll Tax Exp	796	1,078	7,933	11,100	71%
73000 · A90108 State Retirement System			9,201	8,400	110%
77000 · A74101 Salaries & Wages					

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Accrual Basis

Galway Public Library

Profit/Loss Budget v Actual This Fiscal Year

Actuals Year to Date

	Mar 22	Apr 22	Actual - YTD-	YE Budget	% of Budget
77001 · Administration Payroll	3,960	5,940	42,195		100%
77002 · Staff Payroll & Employee Benefit	4,207	6,012	45,322		100%
77000 · A74101 Salaries & Wages - Other				107,200	
Total 77000 · A74101 Salaries & Wages	8,167	11,952	87,517	107,200	82%
Total Expense	13,479	18,116	183,887	218,766	84%
Net Ordinary Income	-9,049	-17,794	32,719	-17,366	-188%
Other Income/Expense					
Other Income					
H2705 Capital Fund Income	5,001		5,001		100%
New Library Misc Grant					
Total H2705 Capital Fund Income	5,001		5,001		100%
41510 · H2401 Capital Funds Interest	18		136		100%
Total Other Income	5,019		5,137		100%
Other Expense					
H16202 Capital Projects Expense					
New Library Construction					
1 General Construction			1,920		100%
4 Electrical			21,186		100%
Total New Library Construction			23,106		100%
Total H16202 Capital Projects Expense			23,106		100%
Total Other Expense	5,019		-17,969		100%
Net Other Income	-4,030	-17,794	14,750	-17,366	-85%
Net Income					

**Galway Public Library
Balance Sheet
As of April 30, 2022**

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Accrual Basis

Apr 30, 22

ASSETS		
Current Assets		
Checking/Savings		
A200 Operating Bank Accounts		
10104 · Story Quilt Checking 3415	8,476.58	
10115 · Operating Grants Checking 9118	3,228.07	
10200 · Capital One Operat 5134	3.03	
10205 · General Operating Checking 1961	103,454.84	
10212 · Operating Savings MM 1389	19,018.68	
Total A200 Operating Bank Accounts	<u>134,181.20</u>	
A210 Cash On Hand		
10000 · Petty Cash	200.00	
10005 · Cash in Drawer	60.00	
Total A210 Cash On Hand	<u>260.00</u>	
Certificate of Deposit		
10500 · Custody Account 0863 3 01	103.38	
Total Certificate of Deposit	<u>103.38</u>	
H200 Capital Bank Accounts		
10211 · Capital Savings Fund MM 1376	72,967.01	
10250 · Capital One Capital 9981	140,487.33	
Total H200 Capital Bank Accounts	<u>213,454.34</u>	
Total Checking/Savings	<u>347,998.92</u>	
Other Current Assets		
12200 · Receivable - Refund Due - BSNB	315.37	
Total Other Current Assets	<u>315.37</u>	
Total Current Assets	<u>348,314.29</u>	
Fixed Assets		
K102 Buildings		
15500 · 2112 East Street	2,937,661.41	
Total K102 Buildings	<u>2,937,661.41</u>	
15000 · K104 Furniture & Equipment	302,166.63	
15700 · K101 New Library Building Lot	110,205.55	
17000 · Accumulated Depreciation	-83,881.25	
Total Fixed Assets	<u>3,266,152.34</u>	
TOTAL ASSETS	<u><u>3,614,466.63</u></u>	

Galway Public Library
Balance Sheet
As of April 30, 2022

Apr 30, 22

LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	2,485.53
23000 - A600 Accounts Payable	2,485.53
Total Accounts Payable	
Credit Cards	623.64
23100 - VISA - TCM/Ballston Spa Nat Bk	623.64
Total Credit Cards	
Other Current Liabilities	
A631 Due to Other Governments	
23300 - Federal Payroll Liabilities	2,935.70
23301 - NYS Payroll Liabilities - W/H	662.02
23302 - Retirement W/H - Liabilities	38.79
23305 - NYS Payroll Liabilities - UI	197.89
24075 - Retirement Employer	1,800.39
Total A631 Due to Other Governments	5,634.79
Total Other Current Liabilities	5,634.79
Total Current Liabilities	8,743.96
Total Liabilities	8,743.96
Equity	
39015 - Unrestricted Net Assets	3,580,972.39
39018 - BD Desig. Retirement	10,000.00
Net Income	14,750.28
Total Equity	3,605,722.67
TOTAL LIABILITIES & EQUITY	3,614,466.63

Galway Public Library
Deposit Detail
April 2022

Type	Num	Date	Name	Account	Amount
Deposit		04/06/2022		10205 · General Operating Checking 1961	68.31
				40000 · Late Fees and Lost items	-32.25
				40000 · Late Fees and Lost items	-20.16
				40000 · Late Fees and Lost items	-15.90
TOTAL					-68.31
Deposit		04/13/2022		10205 · General Operating Checking 1961	50.92
				40000 · Late Fees and Lost items	-22.95
				40000 · Late Fees and Lost items	-27.97
TOTAL					-50.92
Deposit		04/18/2022		10205 · General Operating Checking 1961	142.00
				40000 · Late Fees and Lost items	-20.00
				40000 · Late Fees and Lost items	-5.00
				41402 · Friends of Library	-117.00
TOTAL					-142.00
Liability Check	ADJ	04/21/2022	NYS Employment Tax	10205 · General Operating Checking 1961	0.00
				23305 · NYS Payroll Liabilities - UI	-34.55
				2120 · Payroll Asset	34.55
TOTAL					0.00
Deposit	ADJ	04/21/2022		10205 · General Operating Checking 1961	0.00
				2120 · Payroll Asset	-34.55
				72000 · A74101Employer Payroll Tax Exp	34.55
TOTAL					0.00
Deposit		04/27/2022		10205 · General Operating Checking 1961	1,005.53
				40000 · Late Fees and Lost items	-40.71
				40000 · Late Fees and Lost items	-20.41
				62600 · Property & Liability Insurance	-914.40
				62600 · Property & Liability Insurance	-30.01
TOTAL					-1,005.53

Galway Public Library

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Register: A200 Operating Bank Accounts:10205 - General Operating Checking 1961

From 04/16/2022 through 04/29/2022

Sorted by: Cleared status

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
04/18/2022			-split-	Deposit		142.00	108,511.80
04/21/2022	ADJ		-split-	Deposit		0.00	108,511.80
04/21/2022	ADJ	NYS Employment Tax	-split-	8681334 6			108,511.80
04/22/2022	EPAY	NYS Employment Tax	A631	Due to Other Governmen... 161517296 2	442.00		108,069.80
04/22/2022	EPAY	NYS Employment Tax	-split-	8681334 6	460.23		107,609.57
04/27/2022			-split-	Deposit		1,005.53	108,615.10
04/27/2022	8710	Amazon.com	23000 · A600	Accounts Payable	64.87		108,550.23
04/27/2022	8711	Ballston Spa Public Library	23000 · A600	Accounts Payable	6.99		108,543.24
04/27/2022	8712	Better Homes and Gardens ...	23000 · A600	Accounts Payable	15.00		108,528.24
04/27/2022	8713	County Waste	23000 · A600	Accounts Payable	57.00		108,471.24
04/27/2022	8714	Demco	23000 · A600	Accounts Payable	495.06		107,976.18
04/27/2022	8715	Saratoga Springs Public Libr...	23000 · A600	Accounts Payable	1.75		107,974.43
04/27/2022	8716	Technical Building Services, ...	23000 · A600	Accounts Payable	774.57		107,199.86
04/27/2022	8717	The Daily Gazette Co., Inc.	23000 · A600	Accounts Payable	341.28		106,858.58
04/27/2022	8718	Time Warner Cable	23000 · A600	Accounts Payable	239.95		106,618.63
04/29/2022	8719	[REDACTED]	-split-		19.73		106,598.90
04/29/2022	8720	[REDACTED]	-split-		372.39		106,226.51
04/29/2022	8721	[REDACTED]	-split-		303.65		105,922.86
04/29/2022	8722	[REDACTED]	-split-		216.68		105,706.18
04/29/2022	8723	[REDACTED]	-split-		97.52		105,608.66
04/29/2022	8724	[REDACTED]			325.28		105,283.38
04/29/2022	8725	[REDACTED]			1,507.57		103,775.81
04/29/2022	8726	[REDACTED]			324.41		103,451.40
				Board of Trustees Claim Approval			
				Name	Signature		
				Baily, Frederick			
				Behrens, Jane			
				Florio, Santina			
				Hodsoil, Jim			
				LaBarre, Cate			
				Rhodes, Arlene			
				Wemole, Susan			

Galway Public Library

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Register: A200 Operating Bank Accounts:10205 · General Operating Checking 1961

From 04/30/2022 through 05/13/2022

Sorted by: Cleared status

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance	
05/04/2022			-split-	Deposit		77.37	103,532.21	
05/04/2022	E-pay	United State Treasury	-split-	16-1517296 QB Trac...	2,935.70		100,596.51	
05/04/2022	EPAY	NYS Retirement Fund	A631 Due to Other Governmen...	51453	38.79		100,557.72	
05/06/2022	EPAY	VISA	23100 · VISA - TCM/Ballston ...		623.64		99,934.08	
05/11/2022			-split-	Deposit		100.01	100,034.09	
05/11/2022	8727	Baker & Taylor	23000 · A600 Accounts Payable	326832 L399952 3 B...	16.97		100,017.12	
05/11/2022	8728	CNA Environmental, LLC	23000 · A600 Accounts Payable		63.56		99,953.56	
05/11/2022	8729	Culligan of Scotia	23000 · A600 Accounts Payable	313514	440.00		99,513.56	
05/11/2022	8730	National Grid	23000 · A600 Accounts Payable	ACCOUNT 82064-5...	993.10		98,520.46	
05/11/2022	8731	Petty Cash	23000 · A600 Accounts Payable		132.57		98,387.89	
05/11/2022	8732	Postmaster	23000 · A600 Accounts Payable		265.00		98,122.89	
05/11/2022	8733	Postmaster	23000 · A600 Accounts Payable		58.00		98,064.89	
05/11/2022	8734	[REDACTED]	23000 · A600 Accounts Payable		92.40		97,972.49	
05/11/2022	8735	Time Warner Cable	23000 · A600 Accounts Payable	ACCOUNT 0995585...	239.95		97,732.54	
05/11/2022	8736	Vincy's Printing	23000 · A600 Accounts Payable		1,047.00		96,685.54	
05/11/2022	8737	Postmaster	A74104, Library Expense:67700...	Annual Newsletter			96,685.54	
05/13/2022	EPFILE	NYS Employment Tax	A631 Due to Other Governmen...	161517296 2	892.85		95,792.69	
05/13/2022	8738	[REDACTED]	-split-		19.72		95,772.97	
05/13/2022	8739	[REDACTED]	-split-		432.91		95,340.06	
05/13/2022	8740	[REDACTED]	-split-		164.53		95,175.53	
05/13/2022	8741	[REDACTED]	Board of Trustees Claim Approval					94,997.02
05/13/2022	8742	[REDACTED]			178.51		94,818.51	
05/13/2022	8743	[REDACTED]			97.53		94,720.98	
05/13/2022	8744	[REDACTED]		Signature	255.66		94,465.32	
05/13/2022	8745	[REDACTED]		Baily, Frederick	1,507.57		92,957.75	
05/13/2022	8746	[REDACTED]		Behrens, Jane	581.65		92,376.10	
05/13/2022	8746	[REDACTED]		Florio, Santina	194.23		92,181.87	
05/13/2022	8747	Southern Adirondaack Library...		Hodsoll, Jim	508.11		91,673.76	
				LaBarre, Cate				
				Rhodes, Arlene				
				Wemple, Susan				

Galway Public Library

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Register: A200 Operating Bank Accounts:10115 · Operating Grants Checking 9118

From 04/16/2022 through 04/29/2022

Sorted by: Cleared status

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
04/27/2022	1092	Amazon.com	23000 · A600 Accounts Payable		139.93		4,262.50
04/27/2022	1093	Baker & Taylor	23000 · A600 Accounts Payable	326832 L399952 3 B...	1,034.43		3,228.07

Board of Trustees Claim Approval	
Name	Signature
Baily, Frederick	
Behrens, Jane	
Florio, Santina	
Hodsoil, Jim	
LaBarre, Cate	
Rhodes, Arlene	
Wemple, Susan	

Galway Public Library

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Register: A200 Operating Bank Accounts:10115 · Operating Grants Checking.9118

From 04/30/2022 through 05/13/2022

Sorted by: Cleared status

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
05/11/2022	1094	Baker & Taylor	23000 · A600 Accounts Payable	326832 L399952 3 B...	63.31		3,164.76

Board of Trustees Claim Approval	
Name	Signature
Baily, Frederick	
Behrens, Jane	
Florio, Santina	
Hodsoll, Jim	
LaBarre, Cate	
Rhodes, Arlene	
Wemple, Susan	

Galway Public Library Vendor QuickReport April 2022

Type	Date	Num	Memo	Split	Amount
Petty Cash Bill	04/22/2022	USPS 4-22-22		67700 · Postage and Shipping	-3.19
Bill	04/01/2022	AMAZON-NANCI 3...		64000 · Office & Book Supplies	-22.50

Receipts Log for 4/14/22 to 5/11/22

DATE	CHECK #	ACCOUNT/DESCRIPTION	AMOUNT	SOURCE
4/14/2022	1172	Fines & Fees	\$5.00	
4/15/2022	CASH	Fines & fees	\$20.00	EOD
4/16/2022	731	Reimbursement for Absolute Charter framing	\$117.00	FoGPL
4/20/2022	160373	Insurance Dividend	\$30.01	Utica National Insurance
4/20/2022	160083	Insurance Dividend	\$914.40	Utica National Insurance
4/20/2022	CASH	Fines & Fees	\$40.71	EOD
4/23/2022	CASH	Fines & Fees	\$20.41	EOD
4/26/2022	CASH	Fines & Fees	\$22.29	EOD
4/29/2022	CASH	Fines & Fees	\$44.50	EOD
5/3/2022	2613	Fines & Fees - bk replacement cost	\$3.99	Pember Library
5/3/2022	CASH	Fines & Fees	\$6.59	EOD
5/4/2022	CASH	Fines & Fees	\$21.00	EOD
5/5/2022	CASH	Fines & Fees	\$34.22	EOD
5/6/2022	733	Website Domain Reimbursement	\$18.99	FOGPL
5/10/2022	CASH	Fines & Fees	\$25.80	EOD

Galway Public Library

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Register: 23100 VISA - TCM/Balliston Spa Nat Bk

From 04/22/2022 through 05/16/2022

Sorted by: Date, Type, Number/Ref

Date	Ref.	Payee	Account	Memo	Charge C	Payment	Balance
05/04/2022	050422	Bluehost	A74104	Library Expense:89514...	18.99		642.63
05/06/2022	EPAY	VISA	A200	Operating Bank Account..		623.64	18.99

Board of Trustees Claim Approval	
Name	Signature
Baily, Frederick	
Behrens, Jane	
Florio, Santina	
Hodsoil, Jim	
LaBarre, Cate	
Rhodes, Arlene	
Wemple, Susan	