

## Director's Report August 2024

Deb Flint, Library Director

### Building & Grounds:

- A volunteer moved the mulch pile into the center rain garden.
- The tarp had to be removed from the frame because it ripped into 4 pieces (the material was rotted). Going forward, a more permanent solution for outdoor programming would be ideal.
- A suggested fair price for the trailer is \$500.
- Perfect Water had to come re-clean the system because the monitoring system would go off and back on. There will be no charge for the revisit.
- The weeds/small trees in the rock back retention pond were cut.
- Two different trees in front had branches fall down. A volunteer has looked at the situation and will take care of cleaning up the branches soon.
- A kiosk was erected at the start of the trails in back as part of an Eagle Project by Ethan Dombrowski.
- The security alarm has gone off twice in the last week, with motion in the same 3 inside zones. I spoke with Doyle at length about it, and they are sending a tech next week to look at the equipment.

### Collection:

- Added 90 new books, 58 donations, and 29 DVDs in July.
- Ordered new books and DVDs.
- We are displaying the loanable kits in front of the desk (not behind) now, to see if that will increase circulation. It seems to be working.
- The Senior Clerk is weeding the Adult Non-Fiction section.

### Community Outreach:

- The Galway Seniors will be holding chair yoga elsewhere this fall.
- Skeleton House asked to use the parking lot on October 11 & 12 again, and I said yes.
- The Friends book sale in July went really well – there were hundreds of people. They did not tell me how much they made, however.

### Financials:

- The Tech Clerk worked with the Bookkeeper to get a conversion calculator for the new timesheet format so that it will take less time for the Bookkeeper to create the paychecks.

### Grants & Donations:

- Ordered SRP items using Stewart's Holiday Match funds.
- An anonymous donor gave us a phone adapter to use with the telescopes. Jim Witte gave us a camera and case and accessories to use for a loanable photography kit for adults (we ordered a separate simpler camera for a kid kit).
- Ordered \$375 worth of kid books for all ages using WGY 23-24 grant for that purpose.
- Received LLSA money from the State for this year - \$2,133.

- We should be receiving bullet aid from Assemblywoman Mary Beth Walsh for \$30,000.
- Received a \$200 donation from the Galway Lions to use for Summer Reading Program.
- Stewart's Shops donated ice cream for the End of Summer Reading Party.

**Meetings:**

- LRP Committee meeting on 8/13. Surveys have been collected and the information compiled. I will meet individually with the Chair soon, and then the committee can begin to create the next plan document for presentation to the Board for approval.

**Programs:**

**Adult Program Attendance:**

July Tech Assistance – 13  
7/10/24 Young Professionals Book Discussion – 6  
7/15/24 Mahjongg – 5  
7/17/24 Astronomy – 6  
7/18/24 Writers Group – 5  
7/22/24 Mahjongg – 3  
7/22/24 When Readers Meet – 8  
7/26/24 Cozy Corner Stitchers – 4  
7/26/24 Open Mic Coffee House – 10  
7/27/24 Kilboy Was Here – Schoharie Crossing – 6  
7/29/24 Mahjongg – 7  
7/31/24 Photography Club – 16  
8/5/24 Mahjongg – 4  
8/12/24 Mahjongg – 7  
8/12/24 Astronomy Stargazing Party – 14

TOTAL: 114

**Children's Program Attendance:**

7/13/24 Pokémon Club – 8 kids, 7 adults  
7/15/24 Nature Story Stones – 12 kids, 9 adults  
7/15/24 Nature Club: Glowegee Creek Nature Walk – 13 kids, 6 adults  
7/16/24 Baby & PreK Storytimes – 13 kids, 11 adults  
7/16/24 Solar Ovens & Gourmet S'mores – 17 kids, 12 adults  
7/17/24 Deconstruction – 5 kids, 2 adults  
7/18/24 Chess & Checkers Club – 5 kids, 2 adults  
7/22/24 Human Battleship – 16 kids, 7 adults  
7/22/24 Tech & Science Club: Pirate Escape Room – 11 kids, 9 adults  
7/23/24 Baby & PreK Storytime – 13 kids, 12 adults  
7/23/24 Ocean Art Painting – 16 kids, 14 adults  
7/25/24 July Makerspace: Travel Patches – 34  
7/25/24 Sensory Floor Tiles - 130  
7/29/24 Around the World Trivia – 2 kids, 1 adult  
7/29/24 International Food Taste Test – 8 kids, 4 adults

7/30/24 Baby & PreK Storytime – 14 kids, 11 adults  
7/30/24 Adventure Packs – 7 kids, 4 adults  
8/1/24 July Storywalk - 22  
8/3/24 Haiku Workshop – 2 kids, 2 adults  
8/5/24 DIY Papyrus Paper – 8 kids, 7 adults  
8/5/24 Lego Club: Preserving History (Build Galway) – 8 kids, 11 adults  
8/6/24 Baby & PreK Storytime – 7 kids, 6 adults  
8/6/24 Library Olympics – 4 kids, 3 adults  
8/10/24 Pokémon Club – 6 kids, 2 adults  
8/12/24 Crafternoon: Treasure Box – 8 kids, 7 adults  
8/13/24 Baby & PreK Storytime – 18 kids, 12 adults  
TOTAL: 568

**Teen Program Attendance:**

7/13/24 Esports Gaming – 13  
7/25/24 TAB Water Blasters – 10  
8/8/24 TAB Karaoke – 7  
8/10/24 Esports Gaming - 9  
TOTAL: 39

**Family Program Attendance:**

7/11/24 Silent Wings Live Raptors – 66  
7/18/24 Seed Library – 91  
TOTAL: 157

**Community Room Usage Attendance (reserved): (between 7/10/24-8/14/24)**

GPS – 7 sessions - 39  
Tutoring - 16 sessions – 104  
E. Galway Cemetery – 9  
TOTAL: 152

**Volunteer Hours:** (does not include BOT, committees, or barcoding/book covering)

7/10/24 – 8/14/24 – 10 individuals volunteered a combined 17 times for a total of 24 hours.

**Program Notes** on the Summer Reading Program from the Youth Coordinator:

We had 147 total signups in ReadSquared in 2024 - 18 PreK, 87 children, 10 teens, and 32 adults (vs 184 total in 2023, 184 in 2022 and 135 in 2021). For PreK-teen readers there were a total of 94,635 minutes read (vs. a total of 99,753 in 2023 and 77,322 in 2022 and 72, 517 in 2021).

We offered: 19 programs for children ages 0-5 with 192 attendees; 33 programs for children ages 6-11 with 616 attendees; 36 programs to young adults ages 12-18 with 204 attendees for a total of 1012 total attendees! (A significant increase from 2023 which had a total of 688, and 2022 with a total of 683 attendees).

In addition, we had 74 children use our Makerspace during the SRP, 32 use the Storywalk (that were reported to us - there are certainly more that did not tell us that they used it), 130 kids played on the

Sensory Floor Tiles, and 114 children turned in BINGO cards and received a Croc charm or a sticker (the Croc charms were a big hit).

While I am disappointed that we had a decrease in logging of reading time, I am very pleased with program attendance, especially with the young adult group. In 2022 we had just 25 kids in the 12-18 age group come to programs during our summer reading program. Last year was 42. Having 204 this year is just amazing and I think that it is great that we are keeping the older kids engaged at the Galway Public Library. I had wonderful feedback from kids and parents about our programs. We have some families who are new to the library coming regularly now and who will hopefully continue to come by during the school year. All in all, I am very pleased with this summer and with how much fun, learning, and creating took place during the Summer Reading Program!

### **Upcoming Program Schedule:**

#### **Adults:**

8/15, 9/19, 10/17 - Writers' Group  
 8/17, 8/21, 8/28, 9/4, 9/11, 9/18, 9/21, 9/25 - Tech Assist  
 8/19, 8/26, 9/9, 9/16, 9/23, 9/30 - Mahjonn  
 8/21, 9/18, 10/16 - Astronomy Club  
 8/23, 9/27, 10/25 - Cozy Corner Stitchers  
 8/26, 9/23, 10/28 - When Readers Meet  
 8/28, 9/25, 10/30 - Photography Club  
 9/11, 10/9 - Young Professionals Book Discussion  
 9/12 - Social Security Info Workshop  
 9/18 - Voter Registration Table  
 9/20, 12/13 - Tea & Talk  
 9/21 - Easy Holiday Faux Stained Glass  
 9/26 - Using Our Natural Resources Effectively  
 9/28 - Genre Book Sale  
 10/19 - Local Author: Farial English  
 11/4 - Holiday Patchwork Art

#### **Kids & Teens:**

8/15 - SRP Pizza Party  
 8/15, 9/19, 10/17 - Chess & Checkers Club  
 8/15, 9/19, 10/17 - Makerspace  
 8/19, 9/16, 10/21 - Nature Club  
 8/20, 8/27, 9/3, 9/10, 9/17, 9/24 - Raising Readers Storytime  
 8/21, 9/18, 10/16 - Deconstruction  
 8/26, 9/23, 10/28 - Tech & Science Club  
 9/5, 10/3 - Homeschool Meet & Greet  
 9/5, 10/3 - Family Storytime  
 9/7 - Back to School Family Ice Cream Social  
 9/9 - Crafternoon  
 9/12, 9/26, 10/10, 10/24 - TAB Meeting  
 9/14, 10/12 - Pokémon Club

9/14, 10/12 - Teen Esports  
9/30 - Kid Holiday Art  
10/7 - Lego Club

### **Upcoming Program Notes:**

We are planning to participate in the Great Community Give Back in October again with a pet food drive and card creation for area nursing homes.

In December, the Artist of the Month will be a display of a collection of artwork done during the fall months by our patrons. We are currently scheduling classes to generate the artwork, one or two per month.

### **Staff:**

- The summer intern from the County was here from July 10 – August 16.
- Staff and Board have all signed their annual Conflict of Interest forms for this year.
- Sent Treasurer and Director oaths of office to Saratoga County Clerk.

### **Tasks:**

- Continued organizing the inventory list of furnishings and equipment.
- SALS suggested that I apply for the PLA (Public Libraries System of NYLA) Innovative Program of the Year Award, as well as the SALS Program of the Year when it is time. This is for the series of programming that we did in conjunction with the Memory Project: Messages From Survivors Holocaust display that we hosted in May. The Tech Clerk and I worked on a submission and sent it in at the end of July. Even if we do not win, it is nice that SALS felt that we did a great job with our programs and activities. The winner will be awarded at the NYLA Conference in November.
- I changed the phone message to update the new open hours.
- Sara Dallas will attend the September BOT meeting.
- Ordered program and kit equipment, as well as office and maintenance supplies.
- Updated the website calendar for the remainder of 2024 with holidays and programs that are currently scheduled.
- Reposted the survey to the website.
- Figured out schedule and costs of NYLA Conference in Syracuse in November.
- Figured out the cost of the fax machine and the phone line to support it.
- Moved some files to create more space in Director office.
- Sent paving information to Ad Hoc Committee Chair.

### **Technology:**

- The Tech Clerk has been working on the Friends' portion of the website to move it under our domain and decrease the number of domains that we have under our umbrella.
- Some of the computers have been backed up, and the others will be done soon.
- The Tech Clerk attended a webinar about new compliance requirements for accessibility of web content.

GPL USAGE STATS

Record Counts	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24
Total Items	35686	35886	36143	35867	35903	35818	35719	35835	36018	35797	36004	36212
Withdrawn	4	14	9	378	116	286	437	2	33	331	12	1
Added Items	118	226	278	108	154	203	342	120	206	124	220	210
Total Patrons	2070	2074	2078	2085	2097	2122	2144	2167	2218	2229	2219	2236
Added Patrons	22	16	8	13	19	30	29	22	59	18	19	30
Circulation	3406	2739	2822	2630	2332	2798	2550	2411	2476	2321	2544	3341
Checkouts	2911	2263	2246	2211	1931	2369	2118	1964	2041	1961	2157	2849
Renewals	495	476	576	419	401	429	432	447	435	360	387	492
Borrowers	422	401	370	349	331	376	378	381	366	349	384	463
Checked In	2874	2126	2193	2293	2073	2037	2055	1908	1944	1784	1920	2412
Holds Placed	624	642	446	508	447	590	474	528	527	497	598	535
Holds Filled	581	630	437	459	476	572	465	489	460	514	546	527
E-Content Circ	459	488	655	596	565	634	596	580	544	551	536	513
Hoopla Borrowers	40	29	27	10	37	46	36	45	45	30	50	50
PAC Logins	621	648	590	565	566	633	538	605	608	523	646	631
Wireless Clients	216	180	185	133	114	139	126	166	145	139	180	210
Cassie Sessions	28	43	33	39	43	38	42	32	46	36	31	45
Door Count	2001	1842	2048	1614	1504	1685	1890	1976	1833	1734	1887	3024

CIRCULATION

Month	2016	2017	2018	2019	2020	2021	2022	2023	2024
January	1453	1933	1725	1702	2365	1506	2243	2447	2798
February	1421	1824	1430	1375	2400	1768	2087	2407	2550
March	1545	1789	1969	1656	2199	2172	2417	2768	2411
April	1594	1629	1585	1555	239	2256	2198	2527	2476
May	1446	1811	1572	1349	371	2064	2165	2487	2321
June	1896	2207	1623	1719	852	2430	2554	2841	2544
July	<b>2323</b>	2708	2493	2407	1664	3304	3261	3131	3341
August	2265	2347	2274	1718	2509	2870	3118	3406	
September	1784	1895	1931	1172	2214	2398	2615	2739	
October	2039	1773	1553	2633	2214	2282	2811	2822	
November	1900	1801	1424	2197	2049	2343	2820	2630	
December	1834	1772	1332	1714	2072	2091	2274	2332	
YEAR TOTAL	21500	23489	20911	21197	21148	27484	30563	32537	

E-CONTENT CIRCULATION

	2016	2017	2018	2019	2020	2021	2022	2023	2024
January	105	143	139	206	154	264	314	392	634
February	163	116	143	150	165	297	287	347	596
March	150	106	161	207	191	344	302	400	580
April	132	48	148	187	230	271	238	424	544
May	143	102	191	198	351	320	311	390	551
June	205	122	148	245	325	317	326	416	536
July	<b>251</b>	150	197	210	330	328	359	566	513
August	142	155	224	217	349	372	382	459	
September	108	132	121	195	337	291	362	488	
October	150	116	159	177	268	310	372	655	
November	132	129	162	180	259	296	361	596	
December	119	126	172	165	254	322	320	565	
YEAR TOTAL	1800	1445	1965	2337	3213	3732	3934	5698	

HOOPLA USAGE

	2022	2023	2024
January		43	46
February		20	36
March		33	45
April		25	45
May		25	30
June		22	50
July		30	50
August		40	
September	38	29	
October	21	27	
November	23	10	
December	31	37	
YEAR TOTAL	113	341	