

# Galway Public Library Balance Sheet As of July 31, 2024

	Jul 31, 24
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
A200 Operating Bank Accounts	
10104 · Story Quilt Checking 3415	8,242.18
10115 · Operating Grants Checking 9118	3,205.33
10120 · General Operating Summary -1961	
10120A · General Operating Acct - Reg	4,236.33
10120B · General Operating Acct - Reserv	13,407.41
Total 10120 · General Operating Summary -1961	17,643.74
10212 · Operating Savings MMM 1389	78,676.90
Total A200 Operating Bank Accounts	107,768.15
A210 Cash On Hand	
10000 · Petty Cash	200.00
10005 · Cash in Drawer	60.00
Total A210 Cash On Hand	260.00
H200 Capital Bank Accounts	
10211 · Capital Savings Fund MMM 1376	311,446.18
Total H200 Capital Bank Accounts	311,446.18
Total Checking/Savings	419,474.33
Total Current Assets	419,474.33
Fixed Assets	
K102 Buildings	
15500 · 2112 East Street	2,987,615.41
Total K102 Buildings	2,987,615.41
15000 · K104 Furniture & Equipment	302,166.63
15700 · K101 New Library Building Lot	110,205.55
17000 · Accumulated Depreciation	-409,063.25
Total Fixed Assets	2,990,924.34
<b>TOTAL ASSETS</b>	<b>3,410,398.67</b>

**Galway Public Library  
Balance Sheet  
As of July 31, 2024**

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08/14/24  
Accrual Basis

	Jul 31, 24
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	11,420.16
23000 · A600 Accounts Payable	11,420.16
<b>Total Accounts Payable</b>	<b>11,420.16</b>
<b>Credit Cards</b>	
23100 · VISA - TCM/Ballston Spa Nat Bk	1,830.17
<b>Total Credit Cards</b>	<b>1,830.17</b>
<b>Other Current Liabilities</b>	
A631 Due to Other Governments	
23300 · Federal Payroll Liabilities	2,169.76
23301 · NYS Payroll Liabilities - W/H	344.61
23305 · NYS Payroll Liabilities - UI	100.50
24075 · Retirement Employer	2,405.39
<b>Total A631 Due to Other Governments</b>	<b>5,020.26</b>
<b>Total Other Current Liabilities</b>	<b>5,020.26</b>
<b>Total Current Liabilities</b>	<b>18,270.59</b>
<b>Total Liabilities</b>	<b>18,270.59</b>
<b>Equity</b>	
39015 · Unrestricted Net Assets	3,394,421.40
39018 · BD Desig. Retirement	10,000.00
Net Income	-12,293.32
<b>Total Equity</b>	<b>3,392,128.08</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>3,410,398.67</b>

Galway Public Library  
Profit/Loss Budget v Actual This Fiscal Year  
Actuals Year to Date

	Jul 24	Actual - YTD-	YE Budget	% of Budget
Ordinary Income/Expense				
Income				
A2082 Library Charges				
40000 · Late Fees and Lost items	185	185	2,000	9%
Total A2082 Library Charges	185	185	2,000	9%
A2705 Gifts and Donations				
41400 · Unassigned Donations	200	200	613	33%
41401 · Donor Designated	250	250	8,000	3%
41403 · GPL Foundation Support			2,500	
Total A2705 Gifts and Donations	450	450	11,113	4%
40600 · A1001 Real Property Taxes			246,085	
41300 · A2760 Library System Grant	2,133	2,133		
45601 · A2401 Operating Interest			100	
Total Income	2,768	2,768	259,298	1%
Gross Profit	2,768	2,768	259,298	1%
Expense				
A74104 Library Expense				
Building				
Maintenance & Repair				
66501 · HVAC			2,300	
66502 · Fire Extinguishers			240	
66503 · Alarm System			2,500	
66504 · Water Service & Supplies		220	2,500	9%
66506 · Generator			950	
66524 · Garden Maintenance			1,900	
66525 · Lawn Care	450	450	3,400	13%
66526 · Snow Plowing			14,000	
66527 · Supplies	27	27	1,000	3%
66530 · General Repair			800	
66540 · Copier			1,300	
Total Maintenance & Repair	697	697	30,890	2%
Utilities				
66500 · Internet and Telephone	240	240	3,000	8%
66505 · Refuse	72	72	240	30%
66510 · Electric	684	684	8,900	8%
66520 · Propane			4,000	

Galway Public Library  
Profit/Loss Budget v Actual This Fiscal Year  
Actuals Year to Date

	Jul 24	Actual - YTD	YE Budget	% of Budget
Total Utilities	996	996	16,140	6%
Total Building	1,693	1,693	47,030	4%
62600 · Property & Liability Insurance			8,600	
64000 · Office & Book Supplies			2,500	
64100 · Books & Magazines				
Books	110	110	11,000	1%
Books Purchased with Grants	378	378	378	100%
Electronic Books			2,100	
64200 · Magazines & Newspapers	65	65	1,100	6%
Total 64100 · Books & Magazines	553	553	14,578	4%
64120 · Cinema DVD	177	177	2,200	8%
64130 · Museum Passes	300	300	600	50%
64150 · Circulation	855	855	10,430	8%
64175 · Election Expense			525	
67700 · Postage and Shipping	136	136	1,300	10%
70000 · Travel/Meetings/Dues	139	139	1,500	9%
73040 · Professional Fees				
Accountant			6,000	
Legal			1,200	
Total 73040 · Professional Fees			7,200	
73050 · Software	850	850	2,000	43%
89514 · Web Site Domain Expense	-42	-42	650	-7%
Total A74104 Library Expense	4,661	4,661	99,113	5%
Program Expense				
General	30	30	900	3%
Programs Paid with Grants	234	234	234	100%
Total Program Expense	264	264	1,134	23%
68005 · A74102 Library, Equipment Purch	54	54	3,700	1%
68005.3 · Equipment	54	54	3,700	1%
Total 68005 · A74102 Library, Equipment Purch	812	812	10,950	7%
69400 · A74104 Publicity	-29	-29	1,000	-3%
72000 · A74101 Employer Payroll Tax Exp			300	
72500 · A90408 Workers Compensation				
72501 · A90558 Disability Insurance				
73000 · A90108 State Retirement System				
77000 · A74101 Salaries & Wages			8,850	

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08/14/24

Accrual Basis

Galway Public Library

Profit/Loss Budget v Actual This Fiscal Year

Actuals Year to Date

77001 · Administration Payroll  
 77002 · Staff Payroll & EmployeeeBenefit  
 Total 77000 · A74101 Salaries & Wages

Total Expense

Net Ordinary Income

Net Income

Jul 24	Actual -		% of
	YTD-	YE Budget	
4,512	4,512	61,368	7%
4,787	4,787	70,632	7%
9,299	9,299	132,000	7%
15,061	15,061	259,298	6%
-12,293	-12,293		100%
<b>-12,293</b>	<b>-12,293</b>		<b>100%</b>

**Galway Public Library  
Deposit Detail  
July 2024**

Type	Num	Date	Name	Account	Amount
Deposit		07/01/2024		10120A · General Operating Acct - Reg	14,000.00
			Transfers	10212 · Operating Savings MM 1389	-14,000.00
TOTAL					-14,000.00
Deposit		07/03/2024		10120A · General Operating Acct - Reg	33.05
				40000 · Late Fees and Lost items	-33.05
TOTAL					-33.05
Deposit		07/10/2024		10120A · General Operating Acct - Reg	17.80
				40000 · Late Fees and Lost items	-17.80
TOTAL					-17.80
Deposit		07/10/2024		10120A · General Operating Acct - Reg	71.34
			Galway Lions Club	89514 · Web Site Domain Expense	-21.17
			Village of Galway	89514 · Web Site Domain Expense	-21.17
			Utica National Insurance Group	72500 · A90408 Workers Compensation	-29.00
TOTAL					-71.34
Deposit		07/10/2024		10120B · General Operating Acct - Reserv	200.00
				41400 · Unassigned Donations	-200.00
TOTAL					-200.00
Deposit		07/15/2024		10120A · General Operating Acct - Reg	32.00
				40000 · Late Fees and Lost items	-32.00
TOTAL					-32.00
Deposit		07/15/2024		10115 · Operating Grants Checking 9118	50.00
			Jane & Walter Behrens	41401 · Donor Designated	-50.00
TOTAL					-50.00

**Galway Public Library  
Deposit Detail  
July 2024**

Type	Num	Date	Name	Account	Amount
Deposit		07/24/2024		10120A · General Operating Acct - Reg	32.32
				40000 · Late Fees and Lost items	-20.43
				40000 · Late Fees and Lost items	-11.89
TOTAL					-32.32
Deposit		07/31/2024		10120A · General Operating Acct - Reg	69.95
				40000 · Late Fees and Lost items	-31.00
				40000 · Late Fees and Lost items	-22.00
			Schenectady County Public Library	40000 · Late Fees and Lost items	-16.95
TOTAL					-69.95
Deposit		07/31/2024		10115 · Operating Grants Checking 9118	200.00
			Galway Lions Club	41401 · Donor Designated	-200.00
TOTAL					-200.00
Deposit		07/31/2024		10120B · General Operating Acct - Reserv	2,133.00
			Southern Adirondack Library System	41300 · A2760 Library System Grant	-2,133.00
TOTAL					-2,133.00

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# Galway Public Library Vendor QuickReport July 2024

Type	Date	Num	Memo	Split	Amount
Petty Cash Bill	07/09/2024	070924		Programs Paid with Grants	-6.95



Galway Public Library

7/31/2024 4:55 PM

Register: A200 Operating Bank Accounts:10120 · General Operating Summary -1961:10120A · General Operating Acct - Reg  
 From 07/20/2024 through 08/02/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
07/24/2024			-split-	Deposit		32.32	6,672.77
07/24/2024	EPAY	National Grid	23000 · A600 Accounts Payable	ACCOUNT 82064-5...	675.61		5,997.16
07/24/2024	EPAY	Charter Communications	23000 · A600 Accounts Payable	ACCOUNT 0995585...	239.95		5,757.21
07/31/2024			-split-	Deposit		69.95	5,827.16
07/31/2024	9567	Baker & Taylor	23000 · A600 Accounts Payable	326832 L399952 3 B...	44.13		5,783.03
07/31/2024	9568	Bookmarks Magazine	23000 · A600 Accounts Payable		39.95		5,743.08
07/31/2024	9569	Children's Museum at Sarato...	23000 · A600 Accounts Payable		300.00		5,443.08
07/31/2024	9570	County Waste	23000 · A600 Accounts Payable	6210-18293880	72.00		5,371.08
07/31/2024	9571	Creative Land Care, LLC	23000 · A600 Accounts Payable	SNOWPLOWING 2...	450.00		4,921.08
07/31/2024	9572	Midwest Tape, LLC	23000 · A600 Accounts Payable	2000013231	78.70		4,842.38
07/31/2024	9573	The Daily Gazette Co., Inc.	23000 · A600 Accounts Payable	96565	572.00		4,270.38
07/31/2024	9574	Time Magazine	23000 · A600 Accounts Payable		25.00		4,245.38
07/31/2024	9575	Village Home & Garden	23000 · A600 Accounts Payable	ACCT # 23	9.05		4,236.33
08/02/2024	9576	Ayresia, Deborah A	-split-		154.74		4,081.59
08/02/2024	9577	Center, Meghan E	-split-		438.27		3,643.32
08/02/2024	9578	Goldsmun, Maria L	-split-		326.14		3,317.18
08/02/2024	9579	Pasick, Juliane F	-split-		522.36		2,794.82
08/02/2024	9580	Richards-Fini, Debra	-split-		1,726.41		1,068.41
08/02/2024	9581	Sutonovich, Marina	-split-		680.35		388.06
08/02/2024	9582	VanOmmen, Grace Y	-split-		230.55		157.51
08/02/2024	9583	Williams, Arletta C	-split-		57.65		99.86

**BOARD OF TRUSTEES CLAIM APPROVAL**

NAME	SIGNATURE
Behrens, Jane	
Florio, Santina	
Hodsoll, Jim	
LaBarre, Cate	
McCleneghen, Kat	
Todd Payton, Stephanie	
Wemple, Susan	

Galway Public Library

Register: A200 Operating Bank Accounts:10120 · General Operating Summary -1961:10120A · General Operating Acct - Reg

From 08/03/2024 through 08/16/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
08/03/2024			A200 Operating Bank Account...	Deposit		16,000.00	16,099.86
08/07/2024			A2082 Library Charges:40000 ...	Deposit		16.53	16,116.39
08/07/2024	EFILED	NYS Retirement Fund	A631 Due to Other Governmen...	51453			16,116.39
08/09/2024		VISA	23100 · VISA - TCM/Ballston ...		346.86		15,769.53
08/12/2024	E-pay	United State Treasury	-split-	16-1517296 QB Trac...	2,169.76		13,599.77
08/14/2024			A2082 Library Charges:40000 ...	Deposit		27.00	13,626.77
08/14/2024	9584	Baker & Taylor	23000 · A600 Accounts Payable	326832 L399952 3 B...	1,105.77		12,521.00
08/14/2024	9585	Murphys Mechanical LLC	23000 · A600 Accounts Payable		270.00		12,251.00
08/14/2024	9586	Southern Adirondaek Library...	23000 · A600 Accounts Payable		855.37		11,395.63
08/16/2024	9595	[REDACTED]	-split-		154.75		11,240.88
08/16/2024	9596	[REDACTED]	-split-		515.24		10,725.64
08/16/2024	9597	[REDACTED]	-split-		207.52		10,518.12
08/16/2024	9598	[REDACTED]	-split-		559.24		9,958.88
08/16/2024	9599	[REDACTED]	-split-		1,726.42		8,232.46
08/16/2024	9600	[REDACTED]	-split-		632.45		7,600.01
08/16/2024	9601	[REDACTED]	-split-		172.45		7,427.56
08/16/2024	9602	[REDACTED]	-split-		58.09		7,369.47

**BOARD OF TRUSTEES CLAIM APPROVAL**


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Florio, Santina	
Hodsoll, Jim	
LaBarre, Cate	
McClenehgan, Kat	
Todd Payton, Stephanie	
Wemple, Susan	

Galway Public Library

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Register: A200 Operating Bank Accounts:10115 · Operating Grants Checking 9118  
 From 07/20/2024 through 08/02/2024

Sorted by: Cleared status

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
07/31/2024	1142		A2705 Gifts and Donations:414...	Deposit		200.00	3,269.37
07/31/2024			23000 · A600 Accounts Payable		64.04		3,205.33

BOARD OF TRUSTEES CLAIM APPROVAL	
NAME	SIGNATURE
Behrens, Jane	
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LaBarre, Cate	
McCleneghen, Kat	
Todd Payton, Stephanie	
Wemple, Susan	

# Galway Public Library

8/14/2024 7:23 PM

Register: 23100 · VISA - TCM/Ballston Spa Nat Bk

From 07/25/2024 through 08/15/2024

Sorted by: Date, Type, Number/Ref

Date	Ref.	Payee	Account	Memo	Charge C	Payment	Balance
07/25/2024	070124	Amazon.com	A74104	Library Expense:70000...	139.00 -1		980.17
07/25/2024	072324	Intuit Inc.	A74104	Library Expense:73050...	850.00 -2		1,830.17
08/02/2024	0806	Amazon.com	A74104	Library Expense:64000...	121.36 -3		1,951.53
08/02/2024	081224	Amazon.com	A74104	Library Expense:Buildi...	11.48 -4		1,963.01
08/09/2024		VISA	A200	Operating Bank Account...		346.86	1,616.15
08/09/2024		VISA	A200	Operating Bank Account...		346.86	1,269.29
08/09/2024		VISA	A200	Operating Bank Account...		147.45	1,121.84
08/12/2024	080224	Amazon.com	A74104	Library Expense:64100...	18.98 -5		1,140.82
08/13/2024	080924	Amazon.com	A74104	Library Expense:Buildi...	79.11 -6		1,219.93
08/13/2024	081224	Amazon.com	Program	Expense:Programs Pai...	19.99 -7 - 56		1,239.92
08/14/2024	080924	Amazon.com	A74104	Library Expense:64100...	35.74 -8		1,275.66
08/15/2024	081324	Amazon.com	68005	A74102 Library, Equip...	33.97 -9		1,309.63
08/15/2024	081424	Amazon.com	A74104	Library Expense:64000...	14.98 -10		1,324.61

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Wemple, Susan	

Galway Public Library  
 2112 East Street  
 PO Box 207  
 Galway, NY 12074

Vendor  
 Utica National Insurance Group  
 PO Box 6532  
 Billing Dept.  
 Utica, NY 13504-6532

## Expenses

Account	Memo	Amount	Customer: Job
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Property & Liability Insurance	2296794 COMMERCIAL PACKAGE	7,849.00	
Property & Liability Insurance	3234071 COMMERCIAL UMBRELLA	853.00	
Property & Liability Insurance	5054381 COMMERCIAL AUTO POLICY	200.00	

<b>BOARD OF TRUSTEES CLAIM APPROVAL</b>			
<b>NAME</b>		<b>SIGNATURE</b>	
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Hodsoil, Jim			
Labarre, Cate			
McClenehgan, Kat			
Todd Payton, Stephanie			
Wemple, Susan			

*Est. marked Bill as per Dave Manager*  
*This needs prior approval of getting the actual bill since it will be due prior to the next board meeting*  
*Please approve - "not to exceed" \$10,000.00*  
*Thank you*

Expense Total : 8,902.00

Bill Total : \$8,902.00

Date	09/01/2024
Ref. No.	090124

*Attached is last years Bill - just for reference - as per Dave Manager our Commercial \* 8,238.94*  
*Auto 200.00*  
*Umbrella 661.00*  
*2023 899.94*  
*2024 7849*  
*I need prior approval since this bill is due 9/13*

**Bill**

Receipts Log for 7/10/24 to 8/14/24

DATE	CHECK #	ACCOUNT/DESCRIPTION	AMOUNT	SOURCE
7/10/2024	CASH	Fees	\$32.00	EOD
7/15/2024		Small Grants-prgs-Mem 6257 Sheelagh Baily	\$50.00	[REDACTED]
7/16/2024	CASH	Fees	\$20.43	EOD
7/19/2024	CASH	Fees	\$11.89	EOD
7/25/2024	CASH	Fees	\$31.00	EOD
7/26/2024		Genl Fund - reimbursement for lost 44011 bk	\$16.95	Schenectady Co Lib
7/26/2024		Reserve Donation - 14827 LLSA 24-25	\$2,133.00	SALS
7/26/2024		3681 Small Grants - SRP	\$200.00	Galway Lions
7/27/2024	CASH	Fees	\$22.00	EOD
8/2/2024	CASH	Fees	\$16.53	EOD
8/10/2024	CASH	Fees	\$27.00	EOD