

Director's Report September 2024

Deb Flint, Library Director

Building & Grounds:

- Perfect Water came for the regular 2 month check of the water system – no issues.
- One of the hanging branches was taken down by a volunteer. A different volunteer will cut the one in the front retention pond soon.
- The security alarm continues to go off with motion in the same 3 inside zones. A Doyle tech came to reset the system, but the issue continues. Replacement of the sensors will happen once the units are in stock, hopefully in the next week or so.
- A volunteer weeded the rain gardens near the end of August.
- A flyer has been posted for the sale of the trailer, but no one has inquired about it yet.
- The Audubon Society may be giving us a flower garden in the spring. I took photos of potential places to plant the garden and sent them.
- Took third quarter water sample to the lab for analysis.

Collection:

- Added 92 new books, 100 donations, and 8 DVDs in August.
- Ordered new books and DVDs. Researched more books to purchase.
- Having the loanable kits in front of the desk has increased the circulation of the kits.
- The Senior Clerk continues to weed the Adult Non-Fiction section.

Community Outreach:

- The new PTSA leadership has asked to collaborate with the library on a few upcoming events.

Financials:

- After getting assistance from a board member and her husband, the electric bill finally (after over a year) reflects the savings for our membership in community solar.

Grants & Donations:

- Ordered SRP items using Stewart's Holiday Match funds.
- I have asked the office of Assemblywoman Walsh about the time frame for receiving the \$30,000 in Bullet Aid.
- Received Love Your Library Funds (LYLF) for kid programs through SALS for \$117.96.
- Wrote a request to the GPL Foundation for monies to fund the Galway Get Together. Received check from the Foundation for \$1200.
- A patron donated some filled baskets. I have asked the Friends to sponsor them in order to raise some funds.
- I received notification that Galway Library won the PLA (Public Libraries System of NYLA) Innovative Program of the Year Award for the programming series we did in conjunction with the Memory Project: Messages From Survivors Holocaust display that we hosted in May. The award will be given during the NYA Conference in November.

Meetings:

- I met with the chair of the LRP Committee on 9/6 to discuss progress on the current plan as well as what I see as priorities for the next plan.
- Attended several meetings regarding the impact of SCPL leaving the shared JA system. Reciprocal holds between SCPL & SALS ended on 8/31/24. For the most part, it does not seem to be impacting us much.
- Led the Director's Council meeting on 8/20/24.
- Met with the Personnel Committee chair to draft revisions to the Personnel Policy. I later typed up the changes and sent the draft to the committee for review.
- Had several short meetings with the Board President.
- Met briefly with the Foundation to go over presentation to the Lions on 9/23.
- Met with Building & Grounds Committee and GPS representatives to discuss humidity levels in the archive closet.

Programs:

Adult Program Attendance:

August Tech Assistance – 9
8/15/24 Writers Group – 1
8/19/24 Mahjongg – 6
8/21/24 Astronomy – 9
8/23/24 Cozy Corner Stitchers – 2
8/26/24 Mahjongg – 5
8/26/24 When Readers Meet – 8
8/28/24 Photography Club – 20
9/4/24 Mahjongg – 5
9/9/24 Mahjongg – 3
9/11/24 Young Professionals Book Discussion – 6

TOTAL: 74

Children's Program Attendance:

8/20/24 Raising Readers Storytime – 9 kids, 6 adults
8/27/24 Raising Readers Storytime – 9 kids, 7 adults
8/31/24 August Story Walk - 25
9/3/24 Raising Readers Storytime – 5 kids, 4 adults
9/7/24 Back to School Ice Cream Social – 9 kids, 9 adults
9/10/24 Raising Readers Storytime – 14 kids, 12 adults

TOTAL: 109

Family Program Attendance:

8/15/24 SRP Wrap-up Party – 36

Community Room Usage Attendance (reserved): (between 8/15/24-9/11/24)

GPS – 6 sessions - 36

Tutoring - 10 sessions – 59
Classical Conversations – 20
Girl Scouts – 1 session - 9

TOTAL: 124

Volunteer Hours: (does not include BOT, committees, or barcoding/book covering)
8/15/24 – 9/11/24 – 9 individuals volunteered a combined 15 times for a total of 27.5 hours.

Upcoming Program Schedule:

Adults:

9/12 - Social Security Info Workshop
9/16, 9/23, 9/30, 10/7, 10/21, 10/28 - Mahjongg
9/18 - Voter Registration Table
9/18, 9/21, 9/25, 10/2, 10/9, 10/16, 10/19, 10/23, 10/30 - Tech Assist
9/18, 10/16 - Astronomy Club
9/19, 10/17 - Writers' Group
9/20, 12/13 - Tea & Talk
9/23, 10/28 - When Readers Meet
9/25, 10/30, 11/23, 12/28 - Photography Club
9/27, 10/25 - Cozy Corner Stitchers
October – Great Community Give Back – Pet Food Drive & Card Creation
10/3 - Using Our Natural Resources Effectively
10/5 & 10/26 - Basic Ham Radio
10/9, 11/13 - Young Professionals Book Discussion
10/19 - Easy Holiday Faux Stained Glass
10/19 - Local Author: Farial English
10/24 - Acrylic Winter Painting
10/25 - Open Mic Coffee House
11/4 - Holiday Patchwork Art
11/21 - Snow Globes

Kids & Teens:

9/12, 9/26, 10/10, 10/24 - TAB Meeting
9/14, 10/12 - Pokémon Club
9/14, 10/12 - Teen Esports
9/16, 10/21 - Nature Club
9/17, 9/24, 10/1, 10/8, 10/15, 10/22, 10/29 - Raising Readers Storytime
9/18, 10/16 - Deconstruction
9/19, 10/17 - Chess & Checkers Club
9/19, 10/17 - Makerspace
9/23, 10/28 - Tech & Science Club
9/30 - Kids' Holiday Art
10/3 - Homeschool Meet & Greet
10/3 - Family Storytime

- 10/5 - Peace Poster Workshop in collaboration w/ Lions
- 10/7 - Lego Club
- 10/11 - Halloween Costume Swap in collaboration w/ PTSA
- 10/26 - Trick or Treat Trail at Dockstader Field in collaboration w/ PTSA
- 11/2 - Family Cutout Artwork
- 12/7 - Kids' Holiday Workshop

Public Relations:

- Senior Clerk & I created an article for the Fall Providence newsletter and submitted it.

Staff:

- Posted a revamped maintenance position flyer, and a flyer for the editor of the Galway Get Together.
- Hired a PR Clerk to edit & publish the Galway Get Together. This will be paid for with a grant from the GPL Foundation. The first issue should be Oct. 1st.
- I will be meeting with a UA student studying librarianship about a potential 2-3 month internship here.

Tasks:

- Continued organizing the inventory list of furnishings and equipment.
- The insurance agent, Dave Meager, will attend the October BOT meeting to review the library's insurance policy.
- Revamped the eContent request letter for Saratoga County funding. Sent it to SALS.
- Worked on talking to potential presenters/scheduling programs for the fall and early winter.
- There is a sign that states that the Friends contributed to the purchase of some of the computers and printers.
- Youth Coordinator is deciding if/how we could provide teen subscription boxes for patrons.
- Wrote an email to staff and a FAQ for patrons to explain the changes that are a result of SCPL leaving the JA agreement. There have been a few inquiries in the last few weeks about it, but no major issues thus far.
- Responded to the query about fax costs.
- Registered for the upcoming NYLA Conference.
- Spent time figuring out response steps to a FOIL request for employee salary information for 2023. Got guidance from SALS.
- Reviewed draft of LRP and sent notes.

GPL USAGE STATS

Record Counts	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24
Total Items	35574	35686	35886	36143	35867	35903	35818	35719	35835	36018	35797	36004	36212	36126
Withdrawn	222	4	14	9	378	116	286	437	2	33	331	12	1	239
Added Items	597	118	226	278	108	154	203	342	120	206	124	220	210	156
Total Patrons	2058	2070	2074	2078	2085	2097	2122	2144	2167	2218	2229	2219	2236	2256
Added Patrons	16	22	16	8	13	19	30	29	22	59	18	19	30	34
Circulation	3131	3406	2739	2822	2630	2332	2798	2550	2411	2476	2321	2544	3341	3200
Checkouts	2630	2911	2263	2246	2211	1931	2369	2118	1964	2041	1961	2157	2849	2768
Renewals	501	495	476	576	419	401	429	432	447	435	360	387	492	432
Borrowers	422	422	401	370	349	331	376	378	381	366	349	384	463	454
Checked In	2601	2874	2126	2193	2293	2073	2037	2055	1908	1944	1784	1920	2412	2549
Holds Placed	582	624	642	446	508	447	590	474	528	527	497	598	535	608
Holds Filled	495	581	630	437	459	476	572	465	489	460	514	546	527	573
E-Content Circ	566	459	488	655	596	565	634	596	580	544	551	536	513	514
Hoopla Borrowers	30	40	29	27	10	37	46	36	45	45	30	50	50	54
PAC Logins	601	621	648	590	565	566	633	538	605	608	523	646	631	622
Wireless Clients	196	216	180	185	133	114	139	126	166	145	139	180	210	157
Cassie Sessions	31	28	43	33	39	43	38	42	32	46	36	31	45	43
Door Count	2306	2001	1842	2048	1614	1504	1685	1890	1976	1833	1734	1887	3024	2032

CIRCULATION

Month	2020	2021	2022	2023	2024
January	2365	1506	2243	2447	2798
February	2400	1768	2087	2407	2550
March	2199	2172	2417	2768	2411
April	239	2256	2198	2527	2476
May	371	2064	2165	2487	2321
June	852	2430	2554	2841	2544
July	1664	3304	3261	3131	3341
August	2509	2870	3118	3406	3200
September	2214	2398	2615	2739	
October	2214	2282	2811	2822	
November	2049	2343	2820	2630	
December	2072	2091	2274	2332	

YR TOTAL 21148 27484 30563 32537

E-CONTENT

	2020	2021	2022	2023	2024
January	154	264	314	392	634
February	165	297	287	347	596
March	191	344	302	400	580
April	230	271	238	424	544
May	351	320	311	390	551
June	325	317	326	416	536
July	330	328	359	566	513
August	349	372	382	459	514
September	337	291	362	488	
October	268	310	372	655	
November	259	296	361	596	
December	254	322	320	565	
YR TOTAL	3213	3732	3934	5698	

HOOPLA USAGE

	2022	2023	2024
January		43	46
February		20	36
March		33	45
April		25	45
May		25	30
June		22	50
July		30	50
August		40	54
September	38	29	
October	21	27	
November	23	10	
December	31	37	
YR TOTAL	113	341	