

## Policy Allowing Non-Profit Community Organizations to Sell Publications

### NON-PROFIT PUBLICATIONS AVAILABLE FOR PURCHASE

In a spirit of community cooperation, the Director may allow publications produced by non-profit organizations within the Galway School District to be sold at the Library. Hosting such a sale should not interfere with the fulfillment of the Library's mission and the process should not be burdensome to the staff. The publication must have a mission of a cultural, educational, and/or historical nature. Library staff will collect money, make record of the transaction, and give the money in its entirety to the non-profit agency. No money will be retained by the library as a fee or a percentage unless separate arrangements are made with the non-profit agency prior to the selling of the publication.

Adopted on 1/9/19. Reviewed on 2/19/2025.

Cate La Barre \_\_\_\_\_ (PRESIDENT) DATE \_\_\_\_\_